

2015 - SHEET NO. 1

Minutes of Meeting of Tackley Parish Council held on 26th January 2015 at 7.00 p.m in Tackley Village Hall

Present:

Councillor June Collier (Chairman)
 Councillor Paul Joslin (Vice Chairman)
 Councillors Les Summers, John Cook, Elizabeth Marshall, Neil Wilson, Robin Gibbon

<p>14/001– APOLOGIES District Councillor Charles Cottrell-Dormer</p>	<p>ACTION</p>
<p>15/002 – MINUTES OF MEETING HELD ON 8TH DECEMBER 2014 Various amendments had been made to the above minutes and Councillors were unable to agree all of these. It was agreed that the Clerk would amend the Minutes and distribute for consultation again. These Minutes will be confirmed and agreed at the next meeting of the Parish Council.</p>	
<p>15/003 MATTERS ARISING FROM THE MINUTES OF 8TH DECEMBER 2014 Sewer by the School – The Council had received a response from the County Council but are still awaiting further information. Cutting Back Foliage on Footpath – A response from the County Council had been received stating that it was for the Parish Council to speak to the home owner. Councillor Neil Wilson proposed that the house holder informing, in writing, the Council will undertake the work to cut back the foliage. Councillor Les Summers supported this suggestion. Councillor June Collier suggest that we write to Mrs Steel informing her that we will cut the hedge back level with her boundary and that we will send in a contractor to undertake the work . The Parish Council will bear the cost for. Quotes to be obtain from Oxford Eden’s (Councillor John Cook to obtain this information) and Green Scythe (Councillor June Collier to contact them). Ditch on School boundary – County Councillor Ian Hudspeth had responded but the County Council have not undertaken to do work. To be pursued. Street light switch on - Councillor Neil Wilson reported that the light switch had been turned back on and an invoice for £27.00 plus VAT £32.95 for the cost of doing this was given to Clerk for payment. Village Hall Trustees - Councillor June Collier had approached Barbara Vaughan who declined to come to the meeting. The Village Hall is already a Charity, but Trustees still need to be appointed. Deed sent out in 1976 between Council and Julian Evetts, William Roache and Richard Banbury to run until 2012. A list of all the deeds and documents held by Henman’s was on file. John Coleman, Secretary of Village Hall, had obtained another Head Lease for 99 years for a pepper corn rent, but no copy of the lease could be found. Claire Bendle at Henman’s had been contacted by Councillor June Collier and was informed that the following charges would be incurred:</p>	<p>Cllr Cook Cllr Collier</p> <p>CLOSED</p>

<ul style="list-style-type: none"> • Change of trustees would be £600 plus VAT. (Councillors could be appointed as Trustees) • Fee for dealing with everything £1,200 plus VAT. • Acting for Tackley Parish Council £600 plus VAT. • Councillor June Collier felt that younger members should be asked to become Trustees. Councillor Les Summers proposed that the matter be discussed with representatives from the Parish Council, Village Hall and Henman’s or another legal representative. Councillor Robin Gibbons was concerned that the Village Hall want to make changes to Trustees but this is outside their remit. The Parish Council need to appoint Trustees and these can be whoever they think is suitable. Also it would be a good idea to find someone who can advise the Committee on legal aspects. Paul Northwood to be approached by Councillor June Collier once more information is available to the Parish Council. Parish Council as a body cannot be Trustee as they are the landlords. 	<p>Cllr Collier</p>
<p>Sewerage issues – The next sewage meeting date still to be confirmed. Councillor June Collier awaiting response from Thames Water and will pursue them again.</p>	<p>Cllr Collier</p>
<p>Notice Boards – Mark Harman will be providing Councillor June Collier with a written quote (approximate cost £1,300 plus VAT).</p>	
<p>Planning - Councillor John Cook reported:</p> <ul style="list-style-type: none"> • 5 Nethercote Road – Approved • 14 Ball Lane – Approved • Repeater Station – Approved • Wootten Balk - Councillor John Cook attended the informal hearing and is awaiting the outcome. 	<p>Cllr Cook</p>
<p>Green Scythe (GS) Grass Cutting – Councillor John Cook has been through the invoices and invoices are submitted monthly for 8 months out of 12 and this is in line with what was agreed. Additional items which the Council have requested them to carry out had increased the annual costs. The original agreement for verge cutting does not state how often this work should be undertaken. It is currently undertaken at the same time as the grass cutting. Cutting the verges should include for the rough grass in the allotments although this has not been necessary</p>	<p>CLOSED</p>
<p>Internal Audits – The Clerk reported that Judy Robson would undertake these on a more regular basis for the Parish Council.</p>	<p>Cllr Wilson</p>
<p>Speed Camera - Councillor Neil Wilson would like to go ahead with the purchase of a mobile speed camera. Approximate cost £3,000. He has carried out extensive research and there is only one supplier. The speed indicator will be locked onto poles, but this is as secure as it can be made. Councillor Neil Wilson will deal with the setting up and downloading of information. It was agreed that Councillor Neil Wilson would provide a report to the Council so that an informed decision can be made before purchase. He will also look into the insurance.</p>	

<p>Archiving - Investing in improving the document archiving room had been undertaken by Councillor Neil Wilson who has spent £250.43 on shelving and archive boxes, as agreed at previous meeting. There is a water pipe in the archive room which should not be there and is something that needs to be examined before building work is undertaken in the future. The integrity of Village Hal archive room has therefore been broken with the introduction of this water pipe.</p>																			
<p>15/004 – TO CONSIDER COUNTY COUNCIL MATTERS None</p>																			
<p>15/005 – DISTRICT COUNCIL MATTERS Councillor June Cook reported that she had been informed by District Councillor Charles Cottrell-Dormer that:</p> <ul style="list-style-type: none"> • The planning application for Wootten Balk would be going to Appeal. • A tenant has been found for 3 Twynham's. • The other bungalow in St. John's has now been let on a temporary basis until the family can be re-housed. 																			
<p>15/006 – PLANNING 14/01672/HHD – 42 Rousham Road – No comments were made as not all Councillors had seen the application. It was not available at the meeting as it was still in Councillor Robin Gibbon's possession.</p>																			
<p>15/007 – RATIFICATION OF PAYMENTS</p> <table border="0" data-bbox="204 1025 790 1238"> <tr> <td>101425</td> <td>Chairs Expenses</td> <td>£75.66</td> </tr> <tr> <td>101426</td> <td>HMRC PAYE</td> <td>£140.08</td> </tr> <tr> <td>101429</td> <td>Nicholson's Nurseries</td> <td>£758.20</td> </tr> <tr> <td>101430</td> <td>Ox. Conservation Trust</td> <td>£100.00</td> </tr> <tr> <td>101431</td> <td>Green Scythe</td> <td>£872.96</td> </tr> <tr> <td>101432</td> <td>Ron Varney</td> <td>£360.00</td> </tr> </table> <p>Councillor Robin Gibbons proposed that the above be ratified for payment. Seconded by Councillor Liz Marshall. All in favour.</p> <p>Councillor June Collier read out a grant request from Tackley PAL's towards the purchase of equipment, rubbish bags and safety equipment. Councillors' felt that if a grant was made by the Parish Council the equipment purchased is to become the property of Council. Councillor Paul Joslin suggested a grant of £400 and this was seconded by John Cook. All in favour. The Clerk will write to Tackley PAL's and inform them of the decision.</p> <p>Tackley Methodist Church had requested funding of £500 towards the cost of new guttering. Subject to a written request being received requesting this funding Councillor Paul Joslin proposed we donate £500 to the Methodist Church. Councillor Liz Marshall seconded this proposal and all were in favour.</p>	101425	Chairs Expenses	£75.66	101426	HMRC PAYE	£140.08	101429	Nicholson's Nurseries	£758.20	101430	Ox. Conservation Trust	£100.00	101431	Green Scythe	£872.96	101432	Ron Varney	£360.00	
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<p>15/008 – CONSIDER OTHER MATTERS Councillor Les Summers stated that he was shaken to discover that post collection times for the Village have been changed without reference to anybody. The main post-box collected is now 09:00. He felt that the Parish Council should write to Witney Post Office informing them that this is not acceptable as is the</p>																			

<p>fact that no consultation was undertaken with regard to this change. Clerk to write to them (Address Station Road).</p> <p>Councillor Robin Gibbons reported that since last Parish Council meeting Balliol Farm field had been looked at as a site for the railway crossing, which is why the meeting on 13th January with Network Rail had been cancelled. He will keep the Council updated with regard to updates from Network Rail.</p> <p>Councillor Robin Gibbons reported a motorcycle accident on Church Hill. He requested that when provision of the car parking area is complete a way of crossing the road at this point be looked at. The disabled path is going ahead by the litch gate and it would be good to co-ordinate the two. The work on the car park to be undertaken at the churches expense and Councillor June Collier is currently getting quotes for this. Councillor Robin Gibbons will need to speak to Wayne Barker at the County Council to see if the two can be co-ordinated. Councillor June Collier should have the quotes in very shortly. They will then be forwarded to Marcus for consideration. This work will not be paid for by the Parish Council, but they may be able to provide a donation towards the work.</p> <p>Councillor John Cook had a recollection of agreeing to speak to someone with regard to the planning application on Street Farm. The situation is currently that the District Council would normally require a full application in a conservation area Phil Shaw, Strategic Planning Officer at West Oxfordshire District Council advised that the Council will have to wait until a full application is received. It would then have to be looked at rapidly and if it was considered that not enough information provided then the Council can go back to WODC, within 3 weeks of receipt of the application, and request further details. An Outline application would give WODC an opportunity to impose a Design Brief for the site thereby controlling a later Full application. Currently, all the Council can do is await an application.</p> <p>Councillor Paul Joslin reported that he had received an email from Hawthorn Leisure (HL) who are trying to find a new manager for the pub. HL reported further work to make the accommodation, bar, toilet and kitchen acceptable needs to be undertaken. When they are ready to open a notice will be put up in the village shop and in the newsletter by HL. The Council felt that this all sounded very positive.</p>	<p>Clerk</p> <p>Cllr Gibbons</p> <p>Cllr Gibbons</p> <p>Cllr Collier</p>
<p>15/009 – MATTERS FROM THE FLOOR None</p>	
<p>Meeting closed 20:35</p> <p>Signed</p> <p>Date</p>	