

## **2017 – Sheet 21**

### **Minutes of the Annual Parish Council Meeting**

held on the 8<sup>th</sup> May 2017 in Tackley Village Hall

Present :

Cllr June Collier – Chairman ( JC)

Cllr Paul Joslin – Vice Chairman (PJ)

Cllrs Robert Gibbons (RG) les Summers (LS) John Cook (JRC) Elizabeth Marshall (LM)

Cllr Designate Katy Layton-Jones

Two parishioners were present: Mrs M Langton (ML) and Mr David Hounslow. (DH)

The meeting was declared open at 7pm.

#### **17/041 Apologies for absence:**

Apologies had been received from Cllr Charles Cottrell-Dormer (WODC) and

Cllr Ian Hudspeth (OCC).

#### **17/042 Declarations of interest:**

There were no declarations

#### **17/043 Election of Chairman:**

Cllr June Collier was nominated and proposed by PJ and seconded by RG.

Cllr June Collier was duly elected as Chairman.

#### **17/044 Election of Vice Chairman:**

Cllr Paul Joslin was nominated and proposed by LS and seconded by RG.

Cllr Paul Joslin was duly elected as Vice Chairman.

#### **17/045 Allocation of Councillors functions:**

Transport (buses): PJ - with Alan Diver

Transport (rail): RG – with Richard Macrory

Budget review: JRC

School Liason: LM

Playground reporting: LM

Council checking: LM ( JC requested clarification of this role)

Village Hall Rep: LS

Airport Rep: Mark Crocker

Planning Liason: JRC

Council News Report: LS

(Community Shop Rep: KL-J)

#### **17/046 Adoption of new Councillor:**

Following the resignation of Neil Wilson in March 2017 and posting of statutory notices and invitation, Katy Layton-Jones applied to join the Parish Council. There were no other applicants and therefore an election was not necessary. RG proposed that KL-J be adopted as a Councillor and LS seconded the proposal which was unanimously agreed and KL-J was duly adopted and signed the Declaration of Acceptance of Office in the presence of the Chairman.

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### 17/047 Confirmation of minutes of meeting on 10<sup>th</sup> April 2017:

JRC proposed that the minutes be signed as a true record of the meeting subject to the deletion of the Annual Report pending further discussion. Agreed.

### 17/048 Matters Arising from minutes of meetings of 13<sup>th</sup> March and 10<sup>th</sup> April 2017:

- Abandoned car. PCSO Workman advised that car was subject to probate and no action.
  - Tactile paving. Ongoing enquiry Clerk
  - Pot hole reporting. Ongoing enquiry.
  - 44A St Johns Rd. see agenda item below.
  - Pre-school donation. £2500 agreed and donated.
  - Broadband. OCC have concluded deal with BT which will serve all village properties by end of 2017.
  - OCC pot hole repairs and white lining. Work scheduled but programme not known.
  - Traffic monitoring. See agenda item below.
  - Seat on the green. Installed.
  - Car park entrance. See agenda item below.
  - Tree growth stripping. JC to instruct Green Scythe. JC
  - Bus shelter. See agenda item below.
  - Village Hall minutes. Will not be issued to PC but posted on web site. JRC advised he had not had answers to his questions. LS to raise at next VH meeting. LS
- 10/04
- Repair to seat on green. Repaired? Clerk
  - Annual Report. See 17/047 above. Clerk

### 17/049 District Council Matters:

There were no District Council Matters

### 17/050 County Council Matters:

Grass cutting contract. JC asked for comment on the proposal by OCC to formalise the grass cutting works, currently dealt with by the PC into a contractual agreement. The general opinion was to ascertain whether this was a voluntary or compulsory arrangement and whether it would commit the PC to extra responsibilities or costs. JRC

From the floor DH asked permission to comment. He was concerned that the contractors responsible for cutting the verges did not recognise the difference between flowers and weeds. JC explained that the contractors were required by national legislation to cut the verges at a specific time of the year.(not before the end of July). There was no provision for selective cutting. KL-J expressed understanding of the concern but considered the only remedy would involve the formation of local trusts/groups to undertake better wild-life maintenance but this was unlikely to receive financial support from the government at this time.

### 17/051 Parish Council Matters:

- Bus shelter. The Chairman invited ML to address the meeting on this item. ML referred to her previous request that the PC consider the provision of a bus shelter serving the "Oxford" bus route. The response from the Clerk stated that she and the Chairman had *received a*

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*number of objections to this idea.* ML was interested to know what the objections were and who had made them. JC advised that the objections had been from residents of the properties close to the bus stop who would prefer not to have the bus stop in its current position. JRC reminded the meeting that there was provision in the Balliol Farm planning approval, requested by OCC transport dept. for a new stop and bus shelter South of the Nethercote Rd. junction. ML stated the timescale for this would be too extended. JRC also referred to the following agenda item which included a proposal to carry out a study of possible improvements to the car park access and this could incorporate a relocated bus stop, backing on to the recycling compound, which would provide a number of benefits for pedestrians and drivers using the entrance. ML again requested a quicker provision. **ALL**

– Traffic Management: Ref the above discussion it was decided to move on to this item.

JRC reported that he had discussions with Huw Jones of HVJ Transport Ltd as agreed

The following items were reported :-

Speed survey - cost for a 7 day survey on the three approach roads and Medcroft Rd. would be £800 + VAT with £200 admin fee for HVJ. **JRC**

Assessment of and consultations with OCC for village gateway type traffic calming – fee to HVJ of £550.

Assessment of and consultations with OCC regarding improvements to the VH car park entrance – fee to HVJ of £350.

Following discussion, it was agreed to instruct HVJ to proceed with speed survey asap.

Councillors asked for details of survey location points when known. The traffic calming item is to be further considered when the survey results have been received.

The Chairman suggested that Wayne Barker of OCC Highways should be asked to advise on the car park entrance requirements. This was agreed. **JC**

KL-J expressed concern at the Nethercote Road parking proposal. She considered the removal of existing parking would be un-enforceable and too restrictive. It would also lead to a dispersal of parked cars to nearby roads. JRC disagreed and stated that the proposal had been prompted by parishioners who objected to further development (Street Farm) due to severe traffic problems on Nethercote Road. Those properties with off-street parking should be persuaded not to use the road for parking and he referred to Medcroft Road where this generally worked well. There was a general discussion and the majority opinion of Councillors was that the “problems” had been overstated and no action was necessary at this time.

Permissive footpaths: Noting that Neil Wilson had informed Councillors that the annual Public Footpath Week would be from 25<sup>th</sup> June to 2<sup>nd</sup> July. The Permissive Footpath at Ashwell Bank and Long Meadow is no longer available to walk as permission has been withdrawn.

### **17/052 Planning Matters:**

JRC reported that there were 3 applications still under consideration. Councillors had no objection to any of these. There had, however been recent delays in returning the comments sheets and some deadlines had been missed. It was suggested that deadlines should be more prominently displayed on the circulated sheets although JRC pointed out that Councillors were aware of deadlines and this should be sufficient.

JRC reported a new, and controversial, application for a new dwelling on the “site” adjacent

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to 44A St Johns Road. In view of the planning history of this proposal, a short discussion resulted in a unanimous decision to submit a strong objection to the proposal incorporating both moral and planning reasons. **JRC**

**17/053 Matters of Finance:**

Ratification of Payments:

- Chq. 101584 Aon Insurance    £398.00
- Chq. 101585 Quatrac            £50.00
- Chq 101586 OCC Allot.        £50.00
- Chq. 101587 WODC Election   £98.54

PJ proposed payments be approved and LS seconded.

**17/054 Any Other Business:**

JC referred Councillors to the recently issued Police Questionnaire and urged Parishioners to take part. Paper copies will be available in the shop and a reminder circulated in a Mail-out. JC informed the meeting that she had been approached by a parishioner who was puzzled at the absence of a war memorial in the village. DH, from the floor, reminded Councillors that the original village hall (on Medcroft Road) was named Tackley Memorial Hall and therefore the building was considered to be the memorial. He suggested that the current hall be similarly named with appropriate upgrading of the memorial board. Councillors generally considered that this was a good suggestion and should be pursued. KL-J offered to write an article on the subject to be published in the Tackley Newsletter for information and to initiate a village discussion. KL-J

Jubilee Garden: LS informed the Council that he was awaiting delivery, from AMPM of the sign to be placed on the seat in the Jubilee Garden.

**17/055 Matters from the Floor:**

DH brought the Council's attention to damage being caused to trees within the Street Farm land adjacent to the school due to an increased number of children playing in the area. LM further expressed concern that children were climbing the trellis on the side of the storage container by the playground. It was agreed that LM would discuss these problems with the head teacher and perhaps arrange for some form of suitable announcement in school. **LM**

The meeting was closed at 9.00pm

Signed by .....

Date .....