

Minutes of a Meeting of Tackley Parish Council held on 7th September 2016 at 7.00 p.m. in Tackley Village Hall

Present:

June Collier (JC) (Chairman)
 Paul Joslin (PJ) (Vice Chairman)
 Councillors Elizabeth Marshall (EM), John Cook (JCK), Les Summers (LS), Neil Wilson (NW)
 District Councillor Charles Cottrell Dormer (CCD)
 County Councillor Ian Hudspeth (IH)

	Action
<p>15/049 APOLOGIES FOR ABSENCE</p> <p>Councillor Robin Gibbons (RG)</p>	
<p>15/050 CONFIRM MINUTES OF MEETINGS HELD ON 16TH JUNE, 6TH JULY AND 14TH JULY 2015</p> <p>14th July 2015 – These were notes of a meeting of a general meeting and as such did not need confirming.</p> <p>6th July 2015 - Councillor John Cook had an objection to these minutes. He felt that a few items were incorrect. District Council 057 - No such thing as a sor sticker and the minutes were amended to sorn declaration. Item 4 word “new” to be removed and house number amended to 17 from 71 Medcroft Road.</p> <p>With the above amendments Councillor Les Summers proposed that the above minutes be accepted as a true record of the meetings and this was seconded by Councillor Paul Joslin. All in favour and the minutes were therefore signed by Councillor June Collier.</p>	
<p>15/051 DECLARATIONS OF INTEREST</p> <p>None.</p>	
<p>15/052</p> <p>Councillor June Collier thanked the exiting Clerk and welcomed Julie Farren the new clerk. Councillor Les Summers ratified the appointment of Julie Farren as Clerk and this was seconded by Councillor Elizabeth Marshall. All in favour.</p>	
<p>15/053 COUNTY COUNCIL MATTERS</p> <p>Councillor Ian Hudspeth had circulated his report to Councillors. Currently the County Council are seeking clarity regarding the new homes bonus which will allow infrastructure to be looked reviewed. Currently at negotiation stage.</p>	

<p>A statement is to be made by County Council regarding the refugee crisis. County Council to ascertain what assistance can be provided, especially in relation to younger children/adults. The Government will be asked for additional funding. A decision on the placement of refugees has not yet been made.</p> <p>Councillor Paul Joslin reported that there were potholes on Fox Hill. Councillor Ian Hudspeth to inform County Highways.</p> <p>The hedge at Angelina’s Corner was discussed and Councillor Neil Wilson will look at the minutes from 15 years ago as this has been an on-going issue. District Councillor Charles Cottrell-Dormer had requested that Nicholson’s trim the hedge back by the cemetery but to date this has not been undertaken. County Councillor Ian Hudspeth will feed this back to County Highways.</p> <p>Councillor June Collier informed the meeting that work had commenced on the storm water bund.</p> <p>Councillor June Collier raised the issue of the School ditch which had been discussed at previous Parish Council meetings. County Councillor Ian Hudspeth to chase up with the relevant County Council department.</p>	<p>IH</p> <p>NW</p> <p>IH</p> <p>IH</p>
<p>15/054 DISTRICT COUNCIL MATTERS</p> <p>Councillor John Cook raised the issue of cars parked on the verge at Sturdy Castle. The meeting were informed the Police are unable to take action as there is no problem with visibility, however, there is a breach of planning conditions and District Councillor Cottrell Dormer to discuss with officers at West Oxfordshire District Council to move the issue forward.</p> <p>District Councillor Charles Cottrell-Dormer stated that the Chancellor of the Exchequer has requested surplus funds back from Councils. West Oxfordshire District Council have formed a Committee who are currently looking at purchasing more commercial property.</p> <p>Julie Farren asked whether there was anyone at the District Council who could advise about Parish Council bank accounts. District Councillor Charles Cottrell-Dormer to investigate and report back.</p>	<p>CCD</p> <p>CCD</p>
<p>15/055 PLANNING MATTERS</p> <p>Street Farm - Approval has not been issued. Currently going through the planning process.</p> <p>Balliol Farm – Refused. The floor stated that they were relieved at the outcome. Having stayed to hear the following application, for 26 dwellings in Freeland, it was noted that Freeland Parish Council had issued a planning policy statement. The</p>	

<p>floor stated that they would like to see a more robust approach from the Council.</p> <p>Councillor Les Summers supported the idea of having a robust planning policy, although Balliol Farm was an application which divided the village as there were mixed views. It would not be right for the Council to bring in policies in this instance.</p>	
<p>15/056 PARISH MATTERS</p> <p>Footpath Report – Councillor June Collier reported that the co-ordinator was still awaiting written reports from the walk leaders. Councillor Neil Wilson has ensured that signing has been put on footpaths around the village. The Council agreed that Councillor Neil Wilson take on this task if the current co-ordinator is happy.</p> <p>Councillor Neil Wilson stated the estate is not keeping up footpaths across their land as they should and he will raise this issue with them.</p> <p>Village Benches - Jubilee Chair – Councillor Les Summers reported that this chair needs cleaning and varnishing. He requested that the Council employ someone to undertake this work. Seat on the Green also in need of attention. All were in favour of requesting Green Scythe to undertake this work. Councillor June Collier to speak to Green Scythe.</p> <p>Notice Boards – Councillor Paul Joslin in discussions with a Parishioner who has commenced work on rebuilding/refurbishing notice boards and replacing doors.</p> <p>Tackley Nature Reserve Notice Board – Councillor Neil Wilson is currently in the process of rebuilding this.</p> <p>Parking Village Green - The willow tree has been cropped and parking around the Green verge still occurring. The majority of Councillors felt that this was not currently an issue.</p> <p>Hedge 17 Medcroft Road – Clerk to write to resident requesting that it be cut back..</p> <p>Nethercote Road Foliage - Letters to be sent to residents on Nethercote Road where shrubs are obstructing the footpath by the Clerk.</p> <p>Network Rail Feasibility Study – Due to Councillor Robin Gibbons’ absence this issue is on-going. Councillor John Cook felt that this should be discussed at a Parish meeting prior to a feasibility study being undertaken.</p> <p>FGW Customer and Community Fund – Deferred due to Councillor Robin Gibbons’ absence.</p> <p>School – Councillor Elizabeth Marshall had circulated a notice regarding the erection of a notice board on the Parish Council side of hard court. No</p>	<p>NW</p> <p>JC</p> <p>PJ</p> <p>NW</p> <p>Clerk</p> <p>Clerk</p> <p>RG</p> <p>RG</p>

objections were raised. The existing bin is broken and the Parish Council agreed to fund a replacement. The cost of this bin will be approximately £200-£250 and it was proposed by Councillor Paul Joslin and seconded by Councillor Les Summers. All in favour.

Emptying of Bins on Playing Field/Play Area – Currently there is no one undertaking this task. It was proposed by Councillor John Cook that the Council pay someone to carry out this job. Councillor Les Summers to establish what rate of pay the Village Hall Cleaner receives for the task.

LS

Trees at Bottom by School Pond – Councillor Elizabeth Marshall requested that these be trimmed back as they were interfering with the pond and are on the Parish Boundary. Councillor June Collier to speak to Green Scythe to undertake this work.

JC

15/057 MATTERS OF FINANCE

A list of payments for ratification had been circulated by the Clerk prior to the meeting.

Cheq No		
101464	Green Scythe	£975.50
101465	OCV	£120.00
101466	Mode Transport Planning	£594.00
101467	Sutcliffe Play South West	£108.00
101468	Tackley Village Hall	£108.00
101469	Steve Cross	£840.00
101470	Clerks Wages x3	£771.08
101471	Green Scythe	£975.50
101472	Clerks Wages	£281.58

Councillor John Cook proposed ratification of these payments. Seconded by Councillor Neil Wilson. All in favour.

Finance Report Query – Councillor John Cook raised the query over the report to last year’s AGM. The issues around Finance have now changed with the internal auditor overseeing the accounts on a quarterly basis.

Income

£100 Hatwell Fair

Clerk

End of Year Accounts – A discussion took place around the end of year accounts which were signed off by the Council. It was decided that a meeting would be scheduled in June for the purpose of approving the previous year’s accounts. Councillor June Collier suggested that the Clerk come up with relevant dates for next year’s.

Clerk

Bank Accounts – The Clerk is currently reviewing rules for savings accounts for Parish Council as this would offer a better rate of interest on the funds held. Councillor Elizabeth Marshall to forward CAF information.

<p>Funds Held by Parish Council – Consideration to be given to the amount held in reserve by the Council. A Risk Assessment has been completed by the Internal Auditor which has been sent to the Auditors. Governance and Accountability Guide should be read by all Councillors.</p>	ALL
<p>15/058 ANY OTHER BUSINESS</p> <p>Apple Mac – A comment had been received regarding the amount of money which was paid for the Apple Mac computer. The Clerk is happy to use this to undertake her duties and it was a decision undertaken by the Council to purchase this operating system.</p> <p>Meetings - Councillor John Cook suggested that the number of Parish Council meetings be increased. It was proposed that there be one meeting a month on the second Monday and on the fourth Monday a surgery rather than a weekly surgeries. 11th January 2016 Parish Council meeting and 25th January 2016 Surgery. Clerk to write to Village Hall Secretary with the dates required by the Parish Council for use of the Hall. A note will then be published for Parishioners.</p> <p>Stream Clearance at Rear of Playing Field – Tackley PALS had requested that the land owner be asked to clear this stream. The section that runs through the school was raised earlier in the meeting with the County Councillor. The part of the stream which runs behind the rear of properties has been raised with the landowner who has relinquished responsibility due to the property owners integrating the stream into their gardens.</p> <p>WODC Systems and Planning Department - have asked to attend the Parish Council meeting (Jeremy Charlotte). Clerk to invite him to come along to surgery or meeting.</p> <p>Decisions - Councillor Les Summers requested that any decisions made at a surgery be formalised at a Parish Council meeting.</p> <p>Annual Tree Report for Village – Councillor John Cook to pursue mapping of trees and will meet with a contractor on Tuesday 15th September 2015.</p> <p>Green Scythe Contract – Councillor June Collier to request a copy of the original contract from Green Scythe as the contract is due for renewal.</p>	<p>Clerk</p> <p>Clerk</p> <p>JCK</p> <p>JC</p>
<p>15/059 MATTERS FROM THE FLOOR</p> <p>Corner of Twynhams/St. Nicholas/St Johns – Request for a salt/grit bin to be put on the triangle of land opposite 9 St. Nicholas. Clerk to ascertain whether Oxfordshire County Council will approve this request.</p> <p>Update of meeting – request for a detailed report to be put in the Newsletter on a regular basis. Councillor Les Summers is happy to write the summary provided what is written is printed. Councillor Les Summer will discuss the issue with Mike Willermite, which the Council approved. Members of the village are invited to meetings and to get involved.</p>	<p>Clerk</p> <p>LS</p>

<p>Welcome to Tackley Pack – Councillor Neil Wilson has started to draft this document for new arrivals to the Village. A volunteer is needed to provide him with this information.</p>	NW
<p>Meeting closed 21.15</p> <p>Signed</p> <p>Date</p>	