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Minutes of a Meeting of Tackley Parish Council held on 8th February at 7.00p.m. in Tackley Village Hall.

Present:

June Collier (JC) (Chairman)

Paul Joslin (PM) Vice Chairman)

Councillors Elizabeth Marshall (EM), John Cook (JCK), Les Summers (LS), Neil Wilson (NW),

County Councillor Ian Hudspeth

A couple of residents also in attendance

Meeting declared open at 7.00 pm

	Action
<p>16/10 Apologies for Absence District Councillor Charles Cottrell-Dormer (CCD)</p>	
<p>16/11 Declarations of Interest None</p>	
<p>16/12 Confirm Minutes of meetings held on 11th January 2015. JCK proposed that the minutes be signed as a true record of the meeting. LS seconded. All agreed.</p>	
<p>16/13 Matters arising from the minutes 11/01/2016 <u>Crab Apple tree removal</u> LS commented that he thought that £330 for the removal of the crab apple was quite expensive. He suggested that any future work of this nature should be quoted for before the work is carried out so that the council gets value for money. <u>Parking down Nethercote Road.</u> County Councillor Ian Hudspeth was asked if he could arrange for a Highways engineer visit Nethercote Road for a meeting with councillors to discuss the various possibilities for solving the parking problems. IH commented that if double yellow lines and there are future problems with who would police them. There was a suggestion of white lines being introduced. JC suggested that maybe a letter should be sent from the parish council to the residents of Nethercote Road asking those people who own a drive, to use them to their full potential. <u>Paving slabs outside the village shop and village hall</u> LS said that he had been authoritatively informed that the responsibility for the paving slabs lay with the Parish Council. The Council was uncertain about this and asked to see a copy of the village hall lease.</p>	<p>IH</p> <p>Clerk</p>

<p>16/14 - To consider County Council matters The clerk reported that an email had been received from a resident asking about the pothole repair policy of the County Council. IH replied that once a pothole had been reported to the Highways Department then it has 24 hours to do a temporary repair and then they have 28 days to do a full repair. The highways department does rely on members of the public to report the potholes in the first place.</p>	
<p>16/15 To consider District Council matters None.</p>	
<p>16/16 To consider matters of administration The clerk reported that an updated version of the Standing orders for the Parish council has been compiled and all the councilors have had a copy ahead of the meeting. LS proposed that these updated standing orders be adopted. RG seconded. All in favour. The clerk reported that she was making progress with finding out all the plots of lands, which are registered to the Parish Council. An application for the information has been sent off.</p>	Clerk
<p>16/17 - To consider matters of Planning JCK reported that the two recent planning applications for 87 Medcroft Road and 23 Nethercote Road have been approved. The Street Farm Development – the lawyers are still deciding on the conditions of the approval. It was agreed that JCK would E-mail C.C-D with query regarding Conditions. Balliol Farm Development – No communication from the appeal. It was clarified that it is within the powers of the inspectorate to vary the number of houses allowed for this development. It could be June before a ruling is forthcoming.</p>	JCK JCK
<p>16/18 - To consider matter of Parish Amenities <u>The Queen’s 90th Birthday Celebration</u> The Government has issued some suggestions for the celebration of the Queen’s 90th Birthday.</p> <ul style="list-style-type: none"> - Beacon Lighting Ceremony. It was suggested that we ask Mr. and Mrs. Peake for permission to build a beacon on the hill behind Medcroft Road. It was suggested that we ask the scouts to get involved. - LS suggested that we plant a new tree in the Jubilee Garden with a Plaque marking the Queen’s 90th Birthday. - <u>Clean for the Queen</u> <p>PALS are involving the local school in this project. This project is going to happen on the weekend of 4,5,and 6 March 2016.</p>	Clerk LS

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There is going to be a poster competition at the school on 22nd February. JC and Julie Farren have agreed to judge the competition. There will be 5 prizes, one for each year class. The Parish council was asked to fund the prizes. The winning poster will go up around the village on 29th February. The whole school will then be involved in a big litter pick. A £50.00 budget for the prizes was proposed by PJ, it was seconded by NW. All in favour.

First Great Western Railway Grant

RG reported that some progress had been made. There is a meeting scheduled on week beginning 29th February with Simon Buchanan Morgan and Mark Youngman from First Great Western Railway. There are 5 members of the Friends of Tackley Station. It is proposed that some of the grant will be spent on a shelter for the Ban bury bound platform, some planters and a Community Rail Noticeboard.

TAG – JC reported that a site has been identified for the table tennis table and Youth Shelter. There will be a concrete base. The total cost will be £13,830 plus VAT. The work needs to start by the 1st March 2016. JC was asked if the Council could have sight of the quotes obtained by the TAG committee.

Committee Assets

A couple of residents from the village had made some enquiries into the pub and asked for some clarification of the present position. The clerk asks them to attend the meeting. PJ gave them a summary of the position that the Council had arrived at with the rejected bid. A short discussion about possible development of the site followed. The couple does not have firm plans to pursue this matter further.

Playground Inspection

LM has prepared a checklist to do a playground inspection on a monthly basis. LM agreed to do this monthly and keep a record.

IC

LM

16/18 to consider matters of finance

Year End Seminar Report

The clerk reported on the Year End Seminar, which was run by OALC. The clerk reported that there were three main points, which the council needs to know about and take action on.

- There used to be a 14-day period where the public is about to have access to the year's accounts. The rules

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- have now changed. The accounts need to be available for a whole 30 days and must include the first two weeks in July. The clerk suggested that we make the accounts available for the whole month of July. Proposed by PJ, seconded JCK. All in favor.
- Next year the rules are going to change as far as External Auditors are concerned. The government has abolished a lot of Qangos including the Audit Commission, who used to appoint the External Auditor. Next year the council has to choose whether to opt in or out of appointing their own External Auditor. LS proposed that we opt in, RG seconded. All in favor.
- Internal Checker - The council need to appoint a councilor to act as an Internal Checker. The Internal checker will check that the processes and procedures of the standing orders are being adhered to. A checklist has been provided. LM agreed to be the Internal Checker for Tackley Parish Council.

Clerk

Internal audit Report

The three internal audit reports that have been circulated to all the Councilors and they have been given the opportunity to read and take note of all the recommendations made. As part of the new transparency policy the internal reports will need to be published on the website. Some typos and corrections were suggested before published.

Clerk

Ratification of payments

Cheq no 101501 – green Scythe - £330.00 – for felling the crab apple tree and removal of green waste.

Cheq no 101502 – Julie Farren - £369.96 – wages and travel reimbursement.

Cheq no 101503 – Hampshire County council - £50.00 – for allotment rent.

Cheq no 101504 – Boward Oxford Ltd - £612.00 – tree survey

Cheq no 101505 – Land registry - £11.00 – search for property registered to Tackley Parish Council

JCK proposed that these payments be made and LM

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<p>seconded. All in Favor.</p> <p><u>Risk Assessment Policy</u></p> <p>JC, JCK and the clerk had a meeting to discuss the Risk Assessment policy. A Risk Assessment policy is being prepared and is a work in progress. It was decided that a policy style document would be prepared rather than a spreadsheet style.</p>	<p>JC JCK Clerk</p>
<p>16/19 To consider other matters</p> <p><u>Resignation of travel representation</u></p> <p>Olive Richardson has resigned as the councils travel representative. JC asked the clerk to send a thank you note and a bouquet of flowers to Olive. £25 was suggested as a budget. NW was volunteered to be the new representative. Proposed by LM and Seconded RG. All in favor.</p> <p><u>Fence repairs around the playground</u></p> <p>The fence around the playground has been fixed and the work on the broken fence between the playground and the Hadden Cave's land will be carried out next week. The clerk reported that a quote had been obtained for a notice. The quote was £24.00 plus VAT. The council decided that a notice was not necessary.</p> <p><u>Gardening Club Car Boot Sale</u></p> <p>The clerk has received a request from the Gardening Club to use the Playing Field for a car boot sale on the day of the Flower Show. Permission proposed with a weather permitting condition by PJ and seconded by JCK. All in favor.</p> <p><u>Allotment resignation</u></p> <p>Nigel has resigned his allotment. The clerk has a person who has asked for permission to take it over. JC proposed that we offer them a year's free rent to give them time to get the ground under control.</p> <p><u>Noticeboards</u></p> <p>There was a short discussion about the replacement of</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>noticeboards. It was decided that as Graham Agutter has just repaired the existing noticeboards then they wouldn't need replacement for atleast two years. There needs to be a budget entry for a new noticeboards in the next years budget.</p>	
<p>To consider matters from the floor</p> <p>None.</p>	

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Meeting closed at 20.05pm

Signed

Date