

## Tackley Village Hall

### Management Committee Meeting

9 March 2017

Present: Barbara Vaughan (BV)(chair); Mike Willemite (MW) (treasurer); Les Summers (LAS) (vice chair); Matt Ollman (MO); Mike Bishop (MB); Pat Rolfe (PR).  
Apologies for absence: Jan Grimwood, Katie Hofman, Bill Denver

1) Minutes of the meeting of 9 February 2017: Approval proposed by LAS, seconded by MO, passed unanimously.

LAS informed the committee that he had, as agreed, circulated the Minutes of the 2016 AGM and the committee meeting held on 29<sup>th</sup> November 2016 to the members of the Parish Council. He had passed questions raised to the appropriate committee members. MW expressed concern about the content of these comments.

2) Matters arising:

a) Tables: BV reported correspondence with Tables4You who did not entirely accept the complaints made but had offered £120 in compensation by way of goodwill. She had bought eight Second hand tables of a better quality which were much improved on the originals. The new price would have been around £175 each but we only paid £25. A trolley had also been found for moving the tables around without damaging them or the floor. MO had agreed to take six of the redundant tables. LAS reported that the tables were still not being stacked properly and it was considered that this may be the Drama School not following instructions. BV would investigate but as terms end next week it will not matter much for this year.

b) Picture rails: BV referred to the need to obtain picture rail hooks to obviate the need of hirers to make holes in the newly refurbished walls. It was agreed that 60 hooks should be obtained and made available for this purpose.

c) Roller blinds: it was reported that Jacqui Stone was unwell and that consequently these had not been advanced. The matter was on hold awaiting developments.

d) Kitchen urn: BV had asked Joel Walker to progress this job and also to repair the tap in the changing rooms. She will also remind him about the repair needed for one of the changing room toilets

3) Finances

MW apologized for not bringing a detailed account of the current financial position. He expressed concern that impending expenditure of £12,000 on a replacement heating pump and associated work would leave only about £2,000 in the hall's bank account.

BV said that she was moderately optimistic about the future. With Alan Diver's assistance she had registered TVH with HMRC for Gift Aid and that claims going back four years could be made. It would be necessary to contact those people who had made donations etc to the hall but she would organize that. She reckoned that this would bring in gift aid on an additional £5,000 and there was an additional £700 in donations on which application for Gift Aid could be made. Additionally the Church of England had confirmed that TVH can keep the Feed in Tariff money from the solar panels. This would need to be discussed with the Methodist Church and the shop. There were also two bookings for parties requiring bars and this would bring in at

least £300 direct to TVH funds. A lot of interest had also been shown for Gus Night (6 May).

MW emphasised that money remained tight and that any projects involving expenditure using funds that were not currently in hand should be put on hold.

As regards the heating repairs BV said that the new pump was due for imminent delivery and that the work had already started. TVH had been recommended by Eddy Collier (British Gas) to stay with Ground source even though some who had tendered quotes had suggested we should move to air source. This is because the efficiency and FIT for ground source are both greater. Thus a quote for a new pump with same circulating system would be advantageous in the long term. She added that the pipework originally installed by British Gas was found to be in a good condition.

#### 4) Housekeeping

a) LAS reported that the new tables were not being stacked properly. It was thought that this was due to the Drama school which was about to finish for the year anyway.

b) LAS asked about the heating in the committee room and BV said that it was hoped, eventually to put it into the general ground source heating system. That would not, however, happen immediately.

#### 5) Fundraising

So far booked is the Gus Night and Pop-up pub. BV said that she had been asked to organize another wine tasting event in the autumn.

#### 6) Any Other Business

a) Pop-up pub: After discussion it was agreed to MO should talk to the landlord of the Gardiner Arms about this.

b) MW reported that a small piece of the refurbished wall had been pulled away and BV explained that this had happened when Michael Watts had examined an extractor fan that was not working properly. Laurence Clack had offered to take the fan out, it was no longer required, make good the wall with paint. There was, however, a need for something to make the wall at that point rain proof.

c) MB suggested that TVH should run its own lottery. After discussion it was agreed that this was not a very practical proposition.

Time and date of next meeting – Thursday April 20<sup>th</sup> – 18.00 in the coffee shop.

There being no other business the meeting was closed at 1835.