

TACKLEY VILLAGE MEMORIAL HALL
MANAGEMENT COMMITTEE MEETING

20 September 2018

Present: Barbara Vaughan (Chair), Jan Grimwood, Doreen Havord, Katie Hofman, Hilary Laughton, Pat Rolfe, Les Summers, Mike Willemite.

1. Apologies : Marj Bolton. BV introduced Hilary Laughton as a representative of the History Society.
2. Minutes of previous meeting

Subject to amendments to AOB as follows :

BV advised that the shop committee has opposed the design and logo of the sign, on the basis that there should be only wording and no logo, and that the building is a secular one and should not have a prominent religious symbol. LAS advised that he did not accept this response and explained why he believed it to be a flawed decision. He added that he would prefer not to be involved further, but pointed out that the sign must be ready to go in when the bus shelter is erected, or there will be further costs. BV advised that she had been contacted by Matt from The Ridge, who offered to remove the wooden post. Graham Agutter will remove the sign from the frame and Pierre Macke will design the sign, using only wording.

Proposed by LAS and seconded by DH.

3. Stage floor

Discussion was held around the proposal received via email from Dawn Chamber (attached). It was agreed that, subject to the confirmation that the collapsible stage would be small enough to fit into the changing rooms for storage, subject to the size of the trolley being able to fit through the doors and subject to the provision of steps up to the stage, the proposal should be agreed. BV will write to Dawn Chambers on these terms.

4. Finance

Lowe & Oliver have been paid, and the shop has paid their portion. The pop-up pub is all paid up. The financial situation is as per the attached, and that income exceeds expenditure by £1,015.89

5. Shop & Hall sign

- i. MW raised the question as to whether we have or need planning permission. It was agreed to ask John Cook.
- ii. If there is a third party claim, who covers the Insurance? It is on Parish Council property but it is Village Hall property.
- iii. How is it secured into the ground? It is cemented in, and BV will check with the contractors how deep it is – thinks it is about 4.5 m in total and the length above ground is 3 metres Hence the depth underground is 1.5 metres which should be adequate.
- iv. The post hasn't been pre-drilled to take the sign. How will the scroll work be removed to get the sign onto the post? BV will ask Alex to talk to Will about the equipment they have to put it up. Please note this work has now completed by Will Machin and Carl Hicks.
- v. The invoice from AMPM is for £348.00 and MW will invoice the shop for half of this.

6. War Memorial Plaque

Discussion was held around where to put the plaque. It was suggested that it should go on the outside wall, subject to testing the depth of the filling on the wall. It was also suggested that, being heavy, it could be supported by wooden posts into the ground if put up on the wall outside where the cigarette disposal case was, and underneath the current Village Hall sign. The cigarette disposal bin had been removed as it was hanging by one screw, and it may have to be removed.

BV advised that the police had recommended that it should not be put up outside as it was very vulnerable to theft, as the engraved front section is made of brass.

The question of insurance was raised, it was noted that the Parish Council Insurance covers all memorial items. LAS advised that June Collier had said that the Parish Council agreed to meet all costs of fitting the plaque.

The Committee noted that it would be better to have the plaque on the outside of the Hall, but that for practical purposes, it should probably be sited inside. HL enquired as to who has the ultimate say on the siting of the plaque, and BV advised that it was the Hall Committee. BV suggested that she should speak to the donor, Richard Holland-Oakes, as a courtesy, to canvas his views. It was not yet known what the weight of the plaque is.

There had also been a suggestion that hooks be put in above the plaque so that wreaths could be hung around it.

Further discussion was held around whether the current sign on the wall outside the Hall should be changed to “Tackley Village Memorial Hall” and MW undertook to investigate costs.

7. Coffee shop dig finds

The proposal by John Perkins was discussed, and noted that all costs of the display cabinet would be covered by the History Society in the form of grants. It was agreed that a cabinet in the coffee shop would be a good idea.

HL advised that the History Society would fund duplicates of the timeline like that in the Church, only on a smaller scale, and the proposal was to put it where one of the noticeboards is in the foyer, as the boards are not well used. The Committee was in favour of this.

8. AOB

- i. BV reported that Ofgem may be in a position to give us the required refund, as the Regulations have recently changed.
- ii. THV committee structure – HL enquired on the roles of each person on the Committee, and BV suggested that she could draft a proposal of areas of responsibility for the Hall.
- iii. DH enquired on the availability of a microphone for the Hall and BV advised that there may be one in a cupboard in the Committee Room. If this is not suitable, then this should be put on the “wish list” when funds become available.
- iv. LAS noted that the outside wall still requires attention. BV noted that she has some wall filler that could be used by a DIY person, and LAS advised that he could ask John Cook for recommendations.
- v. KH raised the question of everyone using the new email addresses through the Tackley Village website, and it was agreed that this should be used, subject to DH and PR receiving paper copies of Minutes only.
- vi. MW reported that June Collier had approached him regarding relaying the damaged slabs around the hall. She had suggested that the Parish Council arrange it and then the costs be split between the Council and the Hall, and it was agreed to accept this. MW will convey the decision to June Collier.
- vii. BV reported that some people had requested a one-off winter pop-up pub in the Hall on a Friday. After discussion, it was agreed that the Hall would run this, and BV would speak to Martin at the pub and ascertain from the interested parties which date would suit in mid-January 2019.

Date of next meeting : Thursday 11th October at 18h00.

There being no further business, the meeting closed at 19.16.