

Minutes for the ANNUAL PARISH COUNCIL MEETING held by Tackley Parish Council on 14th May 2018 in Tackley Village Hall.

Present:

Chairman Cllr June Collier, (Chair) Vice Chairman Cllr Paul Joslin (PJ), Cllr Katy Layton-Jones (KLJ), Cllr Les Summers (LS),

A number of parishioners were also in attendance.

The meeting was declared open at 8.10pm.

The clerk recorded the meeting for the purposes of producing the minutes.

18/058 - Apologies for Absence: Cllr Elizabeth Marshall (LM), Cllr Robin Gibbons (RG), County Councillor Ian Hudspeth (IH) WODC Councillor, Charles Cottrell- Dormer.	
18/059 Declarations of Interest : PJ declared an interest on the agenda item – Planning matters, as he is a neighbour.	
18/060 Election of the Chairman and Vice chairman. PJ proposed that Mrs June Collier should be the Chair. KLJ seconded and this was carried unanimously. Mrs Collier signed the Declaration of Acceptance of Office. LS proposed that Mr Paul Joslin be Vice chairman and KLJ seconded. It was carried unanimously.	
18/061 Allocation of councillors' responsibilities. LS will continue to be responsible for writing a report for the Tackley Newsletter. Informally, he will liaise with the Village Hall committee. KLJ will continue to be responsible for Green Spaces and will also be the new representative on airport meetings. Clerk will inform Mr Dillon- Godfrey. RG and Mr Richard McCrory will be asked if they will continue as the railway representatives. PJ will be responsible for Community Assets.	clerk
18/062– Confirm minutes of meeting held on 9th April 2018. PJ proposed and KLJ seconded and this was unanimously carried, Chair signed the minutes as a true record.	
18/063 – Matters arising from the minutes: <u>Route for developers' traffic.</u> It has been brought to Chair's attention that WODC route plan specifies the Sturdy's Castle entrance to the village and not Rousham Gap as previously agreed. Clerk to contact WODC to inform. <u>St Nicholas Road</u> water overflow has been stopped. <u>Progress on GDPR.</u> Clerk suggested that policies for GDPR be marked as DRAFT and published on Tackley Notices website. Council will discuss to modify at subsequent meeting. KLJ also suggested that if councillors have any paper documents, they should be given to the	clerk

<p>clerk to put in lockable cupboard in committee room cupboard. She also suggested an email purge, printing and filing any emails that a councillor wanted to keep securely. Clerk has tried to make filing cabinet lock easier to use and Chair will look for alternative key.</p> <p><u>Path to St Nicholas Church.</u> Clerk has contacted OCC but has not yet received a reply.</p> <p><u>Traffic calming</u> KLJ has contacted other villages to enquire about their traffic calming measures and found that OCC has paid for these. KLJ to contact IH. A resident enquired if OCC would supply speed bumps, Chair replied that this was Highways responsibility and was very unlikely to be provided.</p> <p><u>Maintenance of notice boards.</u> Clerk reported that Mr Agutter has been asked but is currently on holiday. To be asked on his return.</p> <p><u>Gardiner Arms</u> PJ reported that the pub is again registered with WODC as a community asset.</p>	
<p>18/064 – District Council Matters <u>Grass-cutting contract.</u> KLJ pointed out that last year's contract which was queried, has still not been sent to Tackley Parish Council and the new one is now due. Clerk to contact OCC.</p> <p>LS expressed continuing concern about 44b St John's Road and felt that it was an ongoing dispute. Chair and councillors agreed that it was a problem but at the moment, the council can do nothing about the brambles and trees.</p>	
<p>18/065– County Council Matters: none</p>	
<p>18/066 – Planning Matters: 14 Ball Lane. An application has been made to change the use of this property to be let or used as an Airbnb property. A resident expressed concern as to where cars would be parked. The application suggests the Green or Lower Hades Road. It was felt that the Green was already fully in use. Use by farm traffic made parking on the narrow Ball Lane, a hazard. The Chair also expressed concern that unlike a B&B, with Airb&b there was no one on site or near to ensure safe parking.</p>	
<p>18/067 – Parish Amenities: KLJ alerted councillors that a decision on what to use Section 106 monies for in the top field of Balliol Farm development is now pressing. LM has knowledge of playground matters and should be part of the discussion. Chair suggested that this could take place at the next surgery meeting on 4th June.</p> <p>A resident reported that the Footpath week last year was not successful in that councillors and residents did not lead or join. Footpaths need to be walked to ensure clear access. Mr N Wilson sends a report to the landowners and issues are dealt with. After discussion as to the reasons, it was decided that the walks would take place over 2 weeks (to avoid holidays and other commitments) and that councillors would sign up to lead. The weeks would be from 18th June to 1st July.</p>	

<p>18/068- Matters of Finance: The clerk read the Statement of Governance and the councillors unanimously agreed to each of the statements.</p> <p>KLJ enquired if the council's insurance company would cover any liability on GDPR matters. The clerk will check with policy as the renewal documents have just arrived.</p> <p>Cheque numbers:</p> <ul style="list-style-type: none"> • 101653 Tackley Village Hall grant £1,500 • 101654 QuaTraC internal audit £50 • 101655 Reimbursement of clerk for PAYE payment £160 • 101656 Clerk salary for 1 week March and April £519 	clerk
<p>18/069- Other Matters: LS asked if a grant could be given to the Village Hall for a new post and sign. Chair agreed that this could be discussed. LS asked if it could be checked that the sign will be repositioned as part of the redevelopment by Exturniture. Clerk will check with Mr Cook.</p>	clerk
<p>18/070- Matters from the floor: Mr Wilson reported on the progress of the <u>Welcome Pack</u>. There are a few pieces of information to be added. Mr Wilson will pass the "Master" to the clerk to be ready for new Tackley residents.</p> <p><u>Roman wall</u> As a result of the archeological dig on the Denesfield development, a small wall has been excavated. A resident suggested that this could be demolished and rebuilt elsewhere in the village. Mr Wilson will discuss this with the History Society.</p>	
<p>The meeting was declared closed at 9.05pm.</p>	
<p>Signed</p> <p>Date.....</p>	