

TACKLEY PARISH COUNCIL

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Minutes of Parish Council meeting held on 8th June 2020 Virtually Online.

The meeting was opened at 7:00pm

Present: Councillors June Collier (JC) (*Chair*), Andrew Lines (AL) (*Vice Chair*), Les Summers (LAS), Paul Joslin (PJ), Liz Marshall (LM), Robin Gibbons (RC), Cherie Carruthers (CC) (Clerk to the Parish Council) Ian Hudspeth (IH) County Councillor

Public Participation: None

20/050: Apologies for absence: Nathalie Chapple (NC) District Councillor

20/051: There were no declarations or disclosures of conflict of interest.

20/052: Confirm Minutes of meeting held on 11th May 2020; Proposed LS, seconder AL

20/053: Matters arising from minutes of 11th May 2020 meeting.

19/134-1: Playground Maintenance: KPC were putting together a labour and materials package for the pathways. Currently on hold due to COVID-19.

20/022 – ii: Traffic mirror at junction Nethercote Road and Rousham Road: CC has requested a quotation from OCC for purchase and installation. IH offered to chase up quote and see if he could get a better costing. Currently on hold due to COVID-19.

20/047-i: Village Hall exterior lighting: The light remains broken, but on hold until the autumn, LS will look into this further at that time.

20/053: To consider District Council matters: NC had supplied CC with a brief report to be read out in her absence. She mentioned the COVID-19 Discretionary Grant for small businesses and charities was launched on the 1st June and available until the 14th. All application need to be via the WODC website.

20/054: To consider County Council matters: IH's monthly report had been circulated prior to the meeting; there were no questions from the members relating to this. He advised that that the County Council are at the end of the First Phase of the COVID-19 pandemic and that they are entering the Recovery Phase, which will now be considered as the new "normal".

JC mentioned she had noticed the roads in Wotton had been resurfaced and wondered when this would be rolled out to Tackley, IH confirmed it would be next year and after the development lorries no longer used the roads for access to the site.

20/055: Planning matters: None

20/056: To consider Parish Amenities:

- i. Allotments: PJ, Jan Read (PC's allotment representative) and Mr Pitts (allomenteer) walked and inspected the allotments on 23rd May 2020. PJ referred to the inspection report and asked if this could be circulated to all members. In general all plots were being cultivated and kept in good order, he noted that he had felt an atmosphere between some plot holders and said that Jan Read is an excellent representative to bring everyone together.
The snowberry hedge is overgrown and requires trimming back, he has asked who normally cuts this, CC to contact Greenscythe and ask them to cut this back.

JC had contacted OCC Estates Department asking if the PC could rent an extra section of the Paddock providing the PC more plots. As yet no response has been received. IH said he is happy to chase this up.

- ii. Playground: LM asked the council to agree to the continuation of the quarterly playground inspections, this was upheld and resolved to continue. She drew the members attention to the last inspection report in which it states the fence at the side of the playground is worn and not fit for purpose, when trying to fix the fence it snapped and is now unfixable.
JC will contact Paul Cheeseman and ask him to quote for both a wooden/wire and a metal fence options.
- iii. Appointing of Tanya Warner @ Blake Morgan: Blake Morgan had agreed to take on the PC's complaint against WODC re the Barwood Development. A chronology and history of the case was prepared and sent by Katy Layton-Jones and JC, based on the information provided and what information is still to be sourced to advise the basis of these and the next steps, Blake Morgan will charge an hourly rate of £230.00 and proposed milestone figure of £1,500. They will contact the PC when that figure is reached.
It was unanimously agreed

20/057: To consider matters of finance: CC advised that the Internal Audit is currently being carried out by Judy Robson. They were made aware what impact the following payments would have on the budget and reserves, it was approved that the following payments were ratified.

- i. **Ratification of Payments:** Proposer LS, Seconder LM.

Cheque 101767 – OCC – Grass Cutting	£ 498.25
Cheque 101768 – Clerks May Salary	£ 667.48

20/058: To consider other matters:

- i. The Council agreed to move its meeting to the third Monday in the month. This would commence from July 2020.
- ii. Newsletter – LS was disgruntled that JC had prepared and published the parish letter, he believes that the letter and newsletter should be combined not separate, and that he would normally do this.
- iii. It was agreed that the verges would be cut from July, and the cuttings be taken away.

- iv. JC reported that an oak tree on the heath had spilt in half and needed cutting to make safe. She will obtain quotations.
- v. AL confirmed he had sent out the details for Footpath Fortnight and that an update will be given at the September meeting.

20/059: To consider matters from the floor: None.

20/049: The next meeting is on Monday 20th July (online); with the next surgery will be Monday 22nd June (online) at 7pm.

The meeting was declared closed at 7:47pm.

Signed as a true record of the Tackley Parish Council Meeting held on 8th June 2020.

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