

TACKLEY PARISH COUNCIL

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Minutes of Parish Council meeting held on 20th July 2020 Virtually Online.

The meeting was opened at 7:00pm

Present: Councillors June Collier (JC) (*Chair*), Andrew Lines (AL) (*Vice Chair*), Paul Joslin (PJ), Liz Marshall (LM), Robin Gibbons (RC), Jan Read (JR), Cherie Carruthers (CC) (Clerk to the Parish Council)

Public Participation: Two members of the public.

20/061: Apologies for absence: Cllr Les Summers and Cllr Ian Hudspeth (OCC)

20/062: Co-option: Jan Read was formally co-opted onto Tackley Parish Council. The Parish Council is now operating at full capacity and has no further vacancies.

20/063: There were no declarations or disclosures of conflict of interest.

20/064: Confirm Minutes of meeting held on 8th June 2020; LS had requested an amendment to the minutes, clarification was required as to the wording. AL will contact LS to confirm for the September meeting.

20/065: Matters arising from minutes of 8th June 2020 meeting.

- i. 19/134-1: Playground Maintenance: KPC were putting together a labour and materials package for the pathways. Currently on hold due to COVID-19.
- ii. 20/022 – ii: Traffic mirror at junction Nethercote Road and Rousham Road: CC has requested a quotation from OCC for purchase and installation. IH offered to chase up quote and see if he could get a better costing. Currently on hold due to COVID-19.
- iii. 20/047-i: Village Hall exterior lighting: The light remains broken, but on hold until the autumn, LS will look into this further at that time.

20/066: To consider District Council matters: It had been brought to the PC's attention that grass mowing's were being dumped in the ditch at The Old Rectory, Tackley. This is a drainage ditch owned by WODC. It should remain clear at all times and under no circumstances be used for disposal of rubbish or garden waste. The PC had written to the residents informing them of this. JC also confirmed that Andrew Peake, Tackley Estate and WODC had also been made aware of the issue.

20/067: To consider County Council matters: IH's monthly report had been circulated prior to the meeting. AL reported that it did not contain anything relevant to TPC.

20/068: Planning matters: Applications reviewed by the council.

20/01383/LBC	Internal and external alterations to refurbish four B1 commercial properties, including changes to fenestration, internal layout and external materials.	Manor Farm Ball Lane Tackley	No Comment
20/01523/S73	Non compliance of condition 2 of planning permission 17/03368/FUL to allow the use of slate in place of clay roof tiles (whilst still incorporating all other changes as approved under 18/03248/S73)	4 Medcroft Road Tackley	No Comment

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20/069: To consider Parish Amenities:

- i. Tree work on the Heath: Retrospective ratification was granted to the approval of Town & Country Trees Ltd quotation number 10796TPC at £450.00 for the felling of the fallen tree on the heath.
- ii. Hornbeams @ Chaundry Road: LM had met with Boward Trees Ltd, who advised that the hornbeams need removing and replaced with a variety that is more suitable to the area. It was agreed that the residents in the vicinity would be consulted.
- iii. Playground Inspection: LM advised the meeting that the latest inspection had raised concern about the poor condition of the existing fence and areas of the rubber matting are starting to wear, in the longer term this will create a trip hazard.
JC will contact Mr Cheeseman for a quotation to replace the fence from the corner in.
LM said that you are able to pin the rubber matting, along with top soiling and reseeding of the bare areas but in late summer / early autumn.
It was also noted that LM had received a few complaints regarding noisy behaviour and loud music in the play area around 9pm. The PC noted to keep an eye on this and discuss further if required.
- iv. Allotments: PJ asked if the hedge between the allotment and the play area be trimmed and maintained by the PC. He suggested that Greenscythe include this in the autumn trim of the snowberries.
- v. Green Spaces Contract: The green spaces contract comes up for renewal at the end of this year. LM suggested that a written specification and full breakdown of contract be sent out for tender. On receipt of the tenders, each area is to be separated out and an annual cycle of works be specified to that area.

20/070: To consider matters of finance: It was approved that the following payments were ratified and the impact the payment would have on the budget and reserves.

- i. **Ratification of Payments:** Proposer LM, Seconder AL.

Cheque 101769 – QuaTraC – Internal Auditor	£ 50.00
Cheque 101770 – Clerks June Salary	£ 667.48
Cheque 101771 – Greenscythe Inv's 11985 & 12099	£ 2,089.08
Cheque 101772 – Playground Supplies – Inspection	£ 78.00
Cheque 101773 – Town & Country Trees Ltd	£ 540.00
- ii. **Approval of the 2019-2020 AGAR:** The Internal Audit had been concluded and the report circulated to the members for review. The PC noted the IA's comments.
It was **RESOLVED** that section's 1 and 2 of the Accounting Statements and Annual Governance Statement be approved and signed by JC as Chair and CC as Clerk & RFO. CC will now forward this to Moore Stephens for the external audit.

20/071: To consider other matters:

- i. JR advised that the plot of land at Medcroft Road has been sold; she noted that the development of this could bring increased parking of vans and work vehicles near the bus stop. She suggested that when the new landowner is known we write to them and ask them to use the other side to park.
- ii. Mr Neil Wilson raised concern over the large amount of litter in the parish. He said it had become far more noticeable with the cutting of the grass. He regularly litter picks, but cannot cover the whole parish. He suggested that when OCC cut the verges they litter pick themselves.

20/072: The next meeting is on Monday 21st September 2020.

The meeting was declared closed at 8:36pm.

Signed as a true record of the Tackley Parish Council Meeting held on 20th July 2020.

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