

# TACKLEY PARISH COUNCIL

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## Minutes of Parish Council meeting held on 21<sup>st</sup> September 2020 Virtually Online.

The meeting was opened at 7:00pm

**Present:** Councillors June Collier (JC) (*Chair*), Andrew Lines (AL) (*Vice Chair*), Paul Joslin (PJ), Liz Marshall (LM), Robin Gibbons (RC), Jan Read (JR), Cherie Carruthers (CC) (Clerk to the Parish Council)

**20/073: Public Participation:** Five members of the public present.

**20/074: Apologies for absence:** Cllr Ian Hudspeth (OCC)

**20/075: Declaration of interest:** There were no declarations or disclosures of conflict of interest.

**20/076: Confirm Minutes of meeting held on 20<sup>th</sup> July 2020;** Amend the minute ref: 20/069 iii – from LM to the PC regarding the complaints received about the playground.

**20/077. Matters arising from minutes of 20<sup>th</sup> July 2020 meeting.**

- i. 19/134-1: Playground Maintenance: KPC were putting together a labour and materials package for the pathways. CC had spoken to them to chase and due to backlog, they would not be able to fulfil prior to Christmas. CC asked for suggestions of other companies to quote for the path work. JC suggested asking Martin Harris, LM to contact.
- ii. 20/022 – ii: Traffic mirror at junction Nethercote Road and Rousham Road: CC has requested a quotation from OCC for purchase and installation. IH offered to chase up quote and see if he could get a better costing. Currently on hold due to COVID-19.
- iii. 20/047-i: Village Hall exterior lighting: LS confirmed that the light was now fixed (new bulb), no further need for the lighting. He did request that the lamps in the lane alongside the Primary School be considered at a later meeting.
- iv. Tree work on heath: Completed
- v. Playground fencing: Completed

**21/078: To consider District Council matters:** CC had contacted WODC requesting hard copies of planning applications, it was confirmed that no paper copies are being distributed at this present time, due to COVID-19 and the Officers working from home.

**21/079: To consider County Council matters:** IH's monthly report had been circulated prior to the meeting. There were no other matters to note.

**21/080: Planning matters:** Applications reviewed by the council.

|              |                                                      |                                           |        |
|--------------|------------------------------------------------------|-------------------------------------------|--------|
| 20/02105/FUL | Conversion to a single dwelling with Ancillary Works | Land North Of Gardiner Arms Medcroft Road | Object |
| 20/02106/LBC | Conversion to a single dwelling with Ancillary Works | Land North Of Gardiner Arms Medcroft Road | Object |

CC to request and extension to the comments date with the WODC Case Officer. PJ will draft PC's objection and circulate for submission by CC.

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**21/081: Review of Email provider:** It was AGREED that the current webmail provider was not user friendly, CC suggested Parish Council Websites as she has previous experience using them as well as it being 'web based' so can be used on Outlook etc. They quoted at £10 +VAT per month (incl. support), set up charge of £45 +VAT. Will need to use a laptop or workstation as a 'hub', which is an additional £45 +VAT.

The Members asked that JC contact Mary McIntyre to notify of the change and why. The PC noted 'Thank-you' to Mary. AL Suggested that the PC hold off on any new website until after the next Council election.

**20/082: WODC complaint:** CC had not received an official update other than speaking to Michael Jones at Blake Morgan, who has researched into the chronology it and is now moving forward with it. CC requested a full update for the October meeting. He did note that he has contacted James Mills and Martin Holland at WODC, whom he has emailed re section 106. CC to chase a response the next day. JR noted that it really was not good enough that WODC do not respond or that the representation of Blake Morgan is not being proactive in chasing them.

### **20/083: To consider Parish Amenities:**

- i. **Footpath Fortnight update:** AL reported that all reports had now been collated, and Neil Wilsons report emailed previously to meeting. His report had raised the issue of signposting for the walkers/joggers, AL to speak to OCC Access Officer who is responsible for sorting and erecting the signs. LM to sort the fixing the black gate. AL to send an email with PDF of report. A 6-monthly review needs to be done on all work that should have been undertaken following the fortnight outcome.  
**Illegal Sexual Behaviour at the Heath.** The issue had been getting increasingly worse, AL thanked LM for undertaking clearing of the remains of this activity (tissues), this is causing a biohazard, AL confirmed that Public Health England said that it was a criminal activity and therefore the police need to be contacted. LM had emailed PCSO re advice or actions to be taken against the unwanted sexual behaviour. It was noted that more serious actions are required. CC to follow up and investigate other Parish Councils with a similar problem and how they have resolved it.  
It has raised the issue that there is a long field gate on the Heath that has collapsed, AL to contact the farmer regarding this. JC has noticed that the path towards Sturdy's Castle is becoming very overgrown, AL to send report to OCC to clear as they have done previously, JC to find previous contact details.
- ii. **Rail Crossing-Network Rail:** Tim Knight (resident) had contacted the PC with his concern that NR had chosen the incorrect solution for the rail crossing. He believed the solution is not satisfactory, and was requesting the PC argue the point with NR again.  
RG and LM agreed that this could only be done with more information on drawings/designs. It was AGREED that Tim and RG compose and send a letter to Network Rail asking for their feedback on a proposed change in the solution.
- iii. **Allotments:** CC had received concerns raised by 2 residents re the snowberry bushes being cut back, that it will leave their property exposed. Last cut back approx. 2 years ago. The bush was now encroaching on 2 allotment plots, reducing their workable space. JR has stated that it is the resident's responsibility to maintain their property's privacy. LM suggests that residents be shown the amount of overgrowth, and that this may go some way to reaching an amicable solution. JR has also said that the allotment does have a rotavator. Jim Pitts could be asked to use to undertake the work, if he was willing. CC will forward on resident contacts to LM and JR to meet with.
- iv. **Rewilding of Jubilee Gardens:** Emma Hunter from Sustainable Tackley (ST) presented their proposal for the Expansion of the biodiversity of Jubilee Gardens. The proposal had been circulated to members before the meeting.  
Their three main objectives are to add in a wildflower section, develop habitats for invertebrates/creatures and incorporate a Bee Post. These are in addition to enhancing what the area already has, for example additional seating. LS suggested that a "Goat Pathway" might need to be encouraged to stop trampling of the area, EH noted that a low maintenance stone path is the initial idea.

LS also noted that the PC had agreed to clean the Jubilee Stone and wondered if this could be done ASAP. ST would also like to add in an archway with lavender over the bench. ST confirmed that they would maintain the site and be responsible for the upkeep of it.

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CC questioned their application for the £372.00 donation; ST stated that they are looking at other sources for grants.

The PC APPROVED permission for the project to go ahead, but asked that ST come back to them with some match funding before giving the £372.00. JC requested that ST report further grant/donation evidence prior to a decision being made and a 'Who's who' of the ST team to be produced.

PJ raised that the previously agreed greening up the bus stops had come to a halt, should this be completed first, or the idea now scrapped. The members agreed this was now not sustainable and this new project would supersede it.

LS stated that the solar lighting at Jubilee Gardens is incorrect/unsuitable and needs replacing. Has been looked at twice before but still not fit for purpose, CC to contact Greatbach again. LS to research replacement.

- v. Hornbeam's on Chaudry Road: Following the consultation CC had received 3 responses with no objections for cutting them down and no ideas for specific shrubs to be replanted but would like to be notified of what will be planted. Boward had quoted; this was over £500, so inline with the PC's financial regulations two further quotes were required. CC to contact TCT Ltd and one other.  
CC to contact Nicholsons at North Aston as the PC often receive discount, only 2 shrubs to be replaced.
- vi. Footbridge from Playing field: Tackley Scouts had written requesting permission to build a rustic footbridge. It was AGREED that this could go ahead. LM to report back.

**20/084: To consider matters of finance:** It was approved that the following payments were ratified and the impact the payment would have on the budget and reserves.

- i. Ratification of Payments: Proposer LS; Seconder RG  
Cheque 101774 – Greenscythe Ltd Inv's 12215 & 12340 £ 2,089.08  
Cheque 101775 – Paul Cheeseman – New Fence @ playground £ 450.00
- ii. Finance reports with Budget V's actual as at month 5: CC had circulated the members with the reports, she reported that the budget was looking healthy, with not much activity-taking place due to COVID-19. She noted that funds for the Mosaic project had been precepted for and if remained unspent they should be to be ring fenced and earmarked for future. The members agreed they liked the new layout of the Budget V's Actual report.
- iii. Review, approve and adopt Internet Banking Policy: The members APPROVED and ADPOTED the policy. Proposed: JR, Seconder RG.

**20/085: To consider other matters:**

- i. JR has been approached by Jim Pitts regards a collection for the workers at the shop who have maintained its running during COVID-19. CC states that funds cannot go through PC bank as it will be used for a personal for a donation to individuals. JC can use the Millennium account for the collection. JC suggested a max donation per person to keep the value under control, circa £1 per person or £5 per household.

**20/086:** The next meeting is on 19<sup>th</sup> October 2020 @ 7pm.

The meeting was declared closed at 9pm.

Signed as a true record of the Tackley Parish Council Meeting held on 21<sup>st</sup> September 2020.

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