

TACKLEY PARISH COUNCIL

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Minutes of Parish Council meeting held on 16th November 2020 Virtually Online.

The meeting was opened at 7:00pm

Present: Councillors June Collier (JC) (*Chair*), Andrew Lines (AL) (*Vice Chair*), Paul Joslin (PJ), Les Summers (LS), Liz Marshall (LM), Robin Gibbons (RG), Jan Read (JR), Cherie Carruthers (CC) (Clerk to the Parish Council) Ian Hudspeth (IH) Oxfordshire County Council

20/300: Public Participation: Two members of the public attending.

20/301: Apologies for absence: None.

20/302: Declaration of interest: There were no declarations or disclosures of conflict of interest.

20.303: Confirm Minutes of meeting held on 19th October 2020: M missing from should be LM not just L in the greenspace section. Proposed: PJ Seconded: AL

20/304: Matters arising from minutes of 19th October 2020 meeting.

- i. Minutes from September meeting: Amended as requested.
- ii. 19/134-1: Playground Maintenance: No further progress, currently on hold.
- iii. 20/022 – ii: Traffic mirror at junction Nethercote Road and Rousham Road: Currently on hold due to COVID-19.
- iv. Email provider: CC is still waiting for email password confirmation from one more person, will chase.
- v. Illegal sexual behaviour: No further actions have been taken. Rubbish amount does seem to have reduced, but it was noted that more rubbish was apparent further along the road.
- vi. Network rail: On-going - RG has sent letter and is awaiting a response.
- vii. Rewilding project: Sustainable Tackley had requested match to the funding of £370 they had already received, CC decline this at the surgery and advised it needed to be agreed at Full Council so to put the request in writing to the PC, no further contact has been made as yet. People's Lottery money have agreed that 50% can do to Jubilee Gardens and are still waiting regarding the trees and progression, then further design changes can be made.
- viii. Collection for shop staff: JR confirmed that the collection was made and equally distributed (more than anticipated) between the 3 recipients: Debbie Norton, Steph Radder and Sue Moss.
- ix. CC has reported to 'Fix my street' the fact the white lines are required on road out of Cherwell Heights onto Rousham Road. Inspectors have been sent and is now under review.
- x. CC has reported the Twynham Road surface has broken away and large potholes to 'Fix my street'. Inspectors have been sent and is now under review.
- xi. JC has reported to 'Fix my street' stated that hole in the road opposite White Hill had sprung another leak.
- xii. Planning: PJ has drafted the objections letter regarding the Gardener Arms development, and it has been submitted.
- xiii. WODC, Snowberry bush and Hornbeams: Agenda item.

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- xiv. Greenspace management proposal: Template, covering letter and invitation for tender has been done by CC. Will be sent to LM by end of week and LM has done the newsletter piece to inform the community.
- xv. Heath and Jubilee Gardens: Martin Harris has undertaken the work required. CC notified the OCC regarding the bridge, no confirmation but some work has been undertaken to secure the bridge by Martin Harris. Bowood have confirmed the tree survey is due and will undertake and also look at the ash trees.

20/305: To consider District Council matters: No matters to report. JC suggested we contact WODC and see if Cllr Nathalie Chapple was still our Cllr as no contact had been received her for sometime. LM said she would contact her directly.

20/306: To consider County Council matters: Report already circulated. IH confirms he wishes to be 'copied in' in any highway's issues. JC asked about the hole at the top of Whitehill, which has been ongoing since last winter. The same issue has arisen opposite the old school. Some action is required ASAP. Bund situated at Cherwell Rise is working well.

20/307: Planning matters: No Applications were reviewed by the council.

20/308: WODC complaint: CC had spoken to Michael Jones at Blake Morgan following the surgery where John Cooke forwarded historic emails re Section 106.

The section 106 was signed in 2016 between Barwood and WODC, late 2017 there was a meeting between: Martin Holland of WODC, Ben Adams and Chris Smith of Barwood, Katy Layton-Jones (previously TPC), JC and LM of Tackley PC when it was formally agreed that TPC did not agree with 3 items of Section 106, these resulted in the removal of the play area scheme, the transfer of open space to the PC and an offsite sports contribution (donation towards the village hall).

These amendments required a Deed of Variation. Kathryn Tetlow at WODC received a letter from Bird, Wilford & Sales (Barwoods solicitors) dated 18th December 2017, this letter stated that Barwood are happy in respect of the Deed of Variation, and to proceed (CC has a copy of the letter).

The hold-up is that Barwood have not instructed their solicitors to incorporate these in the Deed of Variation. They have stated to WODC that they have agreed them and given them a figure, which we did not agree to. It has been suggested that the Section 106 will not be actioned until the last house is sold, it is best to leave the deed of variation to get actioned and then the additional money can be agreed upon.

Michael Jones is confident going forward so CC suggest that let him carry on dealing with the issue as they stand and just keep an eye on it.

JR has noted that Barwood has stated to residents that a management company will be maintaining the communal areas at a cost per plot. There is also an issue with the security lighting, which is shining directly into the bungalows of Bailiol Close and the footpath between Barwood and Nethercot Road being too high and invading the privacy of residents.

CC will contact the solicitor regarding the communal areas and to Joan Desmond, case officer at WODC regarding the footpath and fencing as a breach of planning regulations.

JR to forward the leaflet to CC to pass onto Michael Jones.

Any residents who are not happy regarding the security lighting are recommended to also complain to Barwood about the matter. AL asked where the income comes from if the PC are to take on the communal land, CC believes that there was a figure for the playground and an additional £10,000 for the open spaces, which would just be a one-off, but CC feels that a commuted sum should also be requested for the next 15 years. LM pointed out the extra will be precepted which the PC would receive as of having the new properties.

20/308: To consider Parish Amenities:

- i. Allotments and Snowberry bush: CC to chase Greenscythe. Work still to be undertaken.
- ii. Hornbeams on Chaundry Road: No further action.

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- iii. Insurance claim: The resident at 3 Chaundry Road has put in an insurance claim against the PC due to damage caused by the Hornbeams to the properties drive and wall. CC spoke to the insurance company and they have confirmed that the policy covers investigation into this and they will send assessors out to look at the damage.
- iv. Crecy Hill: OVC gang have been there for 2 Sundays and will attend again on the last Sunday of November. JC has confirmed with them that they are welcome to come back and undertake work as often as they wish and thanks to Rachel Strachen for also helping. JC will research a contractor to scrub.

20/309: To consider matters of finance:

It was approved that the following payments were ratified and the impact the payment would have on the budget and reserves.

Ratification of Payments: Proposer PJ; Seconded RG

Martin Harris – Open space work	£140.00
Parish clerk salary	£685.84
Playsafe annual inspection (CC to check we have report)	£198.00
QuaTrac Internal Audit	£120.00
Mailchimp Fees	£115.00

CC has requested for it to be discussed for a £250.00 overall contribution for her CiLCA training to be undertaken. This was agreed to be included in 2021-22 Budget.

20/310: To consider other matters:

- i. Newsletter: Deadline is Thursday. Councillor listing needs updating, CC to action. Maybe some new content required, different authors etc. A note regarding the Hornbeams to be added to the newsletter. It has asked that a note of thanks to sent Mary and Mark McIntyre for the free-cycling website and Tackley notices. Agreed, CC to enter into PC notes in the newsletter. JC wants to reiterate to her to make sure all her expenses have been covered.
- ii. Foodbank: JR has asked regarding the foodbank facilities currently run via the school but what about those who do not have contact with the school, the elderly/vulnerable etc. Is this something the PC should look into? An email from the co-ordinator to forward on, a discussion is required.

The meeting was declared closed at 9.17pm.

Signed as a true record of the Tackley Parish Council Meeting held on 16th November 2020.

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