

TACKLEY PARISH COUNCIL

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Minutes of Parish Council meeting held on 20th September 2021 held at Tackley Village Hall.

Present: Councillors Liz Marshall (LM) (Chair), Andrew Lines (AL) (*Vice Chair*), Angus Paxton (AP), Richard Holland-Oakes (RHO), Richard Jackson (RJ)
Cherie Carruthers (CC) (Clerk to the Parish Council)
Andy Graham (OCC)
7 Members of the public

21/012:Public Participation: None

21/013:Apologies for absence: Cllrs June Collier (JC), Martin McMahon (MM), Nathalie Chapple (WODC).

21/014:Declaration of interest: There were no declarations or disclosures of conflict of interest: None

21/015:Minutes of meeting held on 19th July 2021 were approved as a correct and true record.
Proposed RHO, Seconded AP: **APPROVED**

21/016: Matters arising from minutes of July meeting 2021 meeting.

- i. Cottsway parking: TPC's challenge of Cottesway response still outstanding.
- ii. 20's Plenty Scheme: Following a post on Tackley Notices, a small working party of approx. 6 residents and RHO have scheduled to meet at the end of September to start with Tackley's scheme.
- iii. Recycle Bin fencing replacement: CC to contact Martin Harris to get a quotation for replacement fence.
- iv. Car chargers in Village Hall car park: On going investigations are still being carried for more information.

CC noted that the other outstanding issues are agenda items in the meeting.

21/017: To consider District Council matters: NC had sent apologies to the meeting; AG took up the outstanding query re emptying of the proposed dog poo bin in the Cherwell Rise estate. He noted that WODC were now issuing combined, dog poo and general waste bins, to site that have been identified by the Parish Councils. He suggested TPC do this and contact WODC. CC to confirm with JC the exact location of the bin.

21/018: To consider County Council matters:

AG had walked the village with Chris Grain of OCC, he had made a list of residents' complaints to lodge to the principal director for high priority repairs, Twynhams Road being at the top of the list. He confirmed that Rousham Road and Church Hill repairs, but these would more than likely be April/May of 2022 in the new budget. However, many potholes have been repaired along Rousham, Church Hill and through the village. He also noted that Rousham Hall had been issued an enforcement notice to cut back overhanging trees along the road. These are causing buses to travel in the centre of the road with potentially fatal affects.

LM asked about for the date of the bund excavating at the bottom of Rousham /Cherwell Rise estate, he suggested contacting Wayne Barker at OCC, but said he thought this was due to take place in October.

He went on to advise that the County Council had made a commitment to roll out the 20's plenty to the county over a 2-year period, he said that TPC need to walk a route and identify required signage for the scheme, once this was done and a scheme agreed, adopted and approved by TPC we need to submit a Traffic Order to OCC and go out for public consultation. This can be costly at circa £3,000, but he confirmed that the County Councillors Priority Fund, if applied for, would cover these costs.

21/019: To consider planning matters: NONE.

21/020: To consider Parish Amenities:

i. Footpath Week: AP verbally updated the meeting with the following:

To maintain access to the public rights of way, TPC ensure that every footpath in the parish is walked or ridden, approximately annually. The primary purpose of the exercise is to identify any attempt to block or frustrate the use of the public right of way. Secondary purposes include vegetation management and ensuring that the public rights of way can be easily enjoyed by the public.

There are 25 footpaths, bridleways, and byways in Tackley parish as described in the legally definitive "definitive statement" (available from OCC). The paths are mapped onto an online system for visualisation purposes – known as "the definitive map" – but it is worth noting that the definitive map is not definitive, the definitive statement is definitive!

All footpaths have been recently walked and the issues are as follows.

- There is one footpath section that is being deliberately blocked by the relevant landowners. As this is within the school grounds (landowner presumably OCC), and has been blocked for over 12 years, it is recommended that no action is taken against the landowner. TPC may wish to consider applying to move/remove the footpath from the definitive plan. As there have been no complaints brought to the attention of the current Council, any such action is not urgent and should be discussed further during PC meeting.
- There is one footpath section that is impassable because of wild vegetation. Recommend that no remedial action is taken as there is a used and useable alternative route.
- There are two stiles reported as needing repair (one next to A4260, and the Foxhill stile, both Tackley Estate land), and one gate that needs re-hanging (bottom of the Heath).
- Several footpaths could do with minor vegetation management (Liz was more proactive than I!).
- Whilst not within the remit of the footpath survey, it has been observed that the (listed) Northbrook bridge may need repair.

ii. Tree Works Chaundy Road and St Johns: LM had met with a contractor who advised on which trees required work on the path between the two roads. He quoted £650.00 plus VAT for the works plus a branch removal on the ash in Jubilee Garden. LM will obtain two further quotes in line with required financial due diligence. The residents affected will be written to ask whether they would like the trees cut or not. LM to send CC the house numbers. Mr & Mrs Smith have also advised that the Coronation Oak, on the corner of Rousham Road, was close to powerlines and therefore needed pruning. There are also a couple of trees along the path next to the school shading the street light which need pruning work.

iii. Allotment inspection: This had been rescheduled to Friday 24h September.

iv. Flooding:

- a. Ditch clearance: Greenscythe will be clearing the ditch in October, TPC had suggested to the school that they get a quote from Greenscythe to clear their section of the ditch at the same time.
- b. Thames Water update: Dominic Collyer from Thames Water had sent a report confirming that lining works in Tackley had now been undertaken and completed, this will have a positive effect on reducing infiltration into our network. He noted that continued investigations had uncovered two defects along Rousham Road, to further help reduce infiltration they will be installing two patch liners. No date had been given for these. LM had contacted Robert Courts to request back up data for these works, yet she had not received a response.
- c. Bund update: CC had sent two emails to Wayne Barker, but both had bounced back. AG confirmed his email address, CC will resend and update members once she had received a reply.

21/021: Matters of finance:

- i. It was approved that the following payments were ratified and the impact the payment would have on the budget and reserves.

Ratification of Payments:

C Carruthers	£685.84
Kim Placko	£120.00
Greenscythe	£3191.20
Qua-Trac	£200.00

Proposed AL, Seconded RJ

APPROVED

- ii. Internal Audit Review 2020-2021: CC had previously circulated the internal audit report. She noted that the points raised of the clear meeting minutes being made available in a quicker timeframe, and a review of the budget to be done quarterly by council are valid and she would implement them. The auditor's question regarding the payment ratification number on online payments would be done by using the verification transaction number produced when setting up a payment to the supplier. The older action points of Standing Orders, Financial regulations, Risk Assessment and Asset register would be brought to the October meeting.
- iii. Budget Overview: Members discussed the current budget position of the council. CC provided a finance report showing the current bank balances, actual spend to date and she verbally confirmed that here was circa £5,474 in committed expenditure for ongoing projects, along with £7,000 in salaries and audit fees, and a further spend of £4,175 in grass cutting. She projected that even with this committed expenditure the council was sat in a healthy position, therefore any new requests for large projects could potentially be funded this year from the reserves.
- iv. Football Club funding Request: Ben Fouracre from Tackley Football Club addressed the meeting with a request for approx. £890.00 toward the newly purchased goal posts. The total cost of the goals, with delivery and add on costs came to £3,817.92. The Football Foundation had already funded 49% of the capital goal costs with the remaining balance being made up by income from fund raising and a balance of £847.00 coming from the personal accounts of two coaches/members. Mr Fouracre was asking that TPC fund the grant request to enable the club to repay the personal contributions and potentially purchase new nets for the post.

RHO felt passionately that TPC should support the youth of the village and that the request was not unreasonable. AL agreed with this and asked of this was a one-off request or ongoing, he also asked if the new posts were insured. Mr Fouracre stated that they were having trouble finding relevant insurance, AL requested that CC contact the PC's insurers and see how much it would be to have them added.

AL proposed a sum of £1,000 in grant funding, seconded by RHO. All were in favour and £1,000 was the **APPROVED** grant amount.

Mr Fouracre agreed that they would remove the old goal posts and that the new goals would cover the holes where the old ones were fitted, so they would not be a trip hazard.

21/022: To consider other matters:

- i. Village shop bin request: LM had been in contact with the shop and the village hall. The village hall confirmed that the bin is the VH commitment as they pay rates for the property. Costs for increasing the capacity or getting an additional bin from WODC was £50 cheaper per annum than going with Grundon through the village shop. The village hall will confirm once arranged and invoice TPC for half of the annual fee. TPC **AGREED** to pay this upon receipt of invoice.

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- ii. New lights Jubilee Gardens and at pathway between VH and school: LM had obtained a quotation for replacing and installation of new solar lights, this came to £3,636.00 pls VAT. She noted that it was hard trying to find a company that would provide the lights and install them. One company had come back to her, but they had over quoted in quantity and cost. It was agreed that she would continue to find another company or get a spilt quote for the October meeting.
- iii. Allotments: The allotment inspection had been rescheduled for Friday 24th September. It was also brought to the meetings attention that Tina Barton's plot had remained unworked, even after a reminder had been sent with a deadline of July. It was now September and no action had been taken. CC to formally write to Tina and get an update.
- iv. Oxford Plan 2050: Comments for the plan had been requested by the 8th of October 2021, even though the email circulation had only been received on the 19th of September. AP and AL will read through the documents and advise whether TPC need to respond or not.
- v. Northbrook Bridge: JC had reported that the bridge had severely eroded and required urgent works, the bridge is an important historical piece of infrastructure and requires it to be kept so. CC to find out who owns the bridge and contact them asking for repairs.
- vi. Airport meeting: Paul Joslin asked AL whether he had attended the latest Airport liaison meeting, AL confirmed that he had, but had forgotten to sign in, hence his name not appearing as an attendee.
- vii. Chain of Office: Paul Joslin also asked LM the whereabouts of the chain of office, as she was not wearing it. She confirmed that she had the chain in her possession, but she would not be wearing it at normal PC meetings, Mr Joslin was unhappy about this and wanted it minuted that LM was the first Chair of TPC to not wear the chain.
- viii. Land Chaundy Road: John Gibbons queried the ownership of land at the bottom of Chaundy Road. While Land Registry documents suggest this does belong to 30 Chaundy Road, it may be that Bob Clow had documented evidence to suggest this is not correct. John Gibbons to contact LM to investigate this matter.

Meeting closed at 8.52pm

Next meeting:

Signed as a true record of the Tackley Parish Council Meeting held on 19th July 2021.

..... Date.....