

TACKLEY PARISH COUNCIL

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Minutes of Parish Council meeting held on 18th October 2021 held at Tackley Village Hall.

Present: Councillors Liz Marshall (LM) (Chair), Andrew Lines (AL) (*Vice Chair*), Angus Paxton (AP), Richard Holland-Oakes (RHO), Richard Jackson (RJ), June Collier (JC), Martin McMahon (MM).

Jan Read (JR) TPC's Allotment Representative

Cherie Carruthers (CC) (Clerk to the Parish Council)

Andy Graham (OCC)

Nathalie Chapple (WODC).

4 Members of the public

21/023:Public Participation: Mr John Perkins from Tackley Mosaic Project, addressed the meeting giving the following update:

"Three committee members have resigned however the committee had completed the required documentation to set up a trust and will now apply for charity status. Their long-term plan is to have designated building as a local museum to exhibit locally found artifacts. Mr Perkins passed round a 1st Century AD territ from a horse bridle recently discovered in a field along the Rousham Road. He explained this was a military piece of equipment most likely belonging to an ex soldier based at the garrisons in Bicester. When he had finished his service, he would have been granted land to farm. Upon his passing the artefacts would give been buried along with his body.

He went on to say that the museums legacy is to keep the finds local and accessible, allowing school children and visitors to Tackley to hold and use them in lessons."

JC asked if they had got any further with the architect plans from the building, Mr Perkins confirmed that they were not quite there yet.

NC stated she would be happy to work with Mr Perkins and the project, and she may even be able to involve WODC.

CC advised Mr Perkins that Towcester had an independent museum, she was unsure if it was a charity but knew that local school used it as part of their Roman curriculum. She suggested Mr Perkins contact them and find out their business model.

21/024:Apologies for absence: None.

21/025:Declaration of interest: There were no declarations or disclosures of conflict of interest.

21/026:Minutes of meeting held on 20th September 2021 were approved as a correct and true record.
Proposed RHO, Seconded AL: **APPROVED**

21/027: Matters arising from minutes of September meeting 2021 meeting.

- i. 20's Plenty Scheme: RHO had met with Huw Jones, who had previously been involved with a scheme along these lines. Mr Jones had collated data from speed monitoring surveys. LM had sent all the information she had to RHO. The working party plan to meet week commencing 25th October 2021. RHO hoped that Huw Jones' data would still be viable and noted that the village now had an extra 100 houses, therefore more road users.
- ii. Recycle Bin fencing replacement: CC had called twice and messaged re the request for a quotation. JC agreed to chase Martin Harris, she also suggested Martin Greatbatch.
- iii. Electric connection on The Green: CC had received a quotation from Scottish & Southern Electricity for installing a line, connectivity, 1 phase and network for £315.19 plus VAT. She had authorised them to proceed as the lead time was 9 weeks, so cutting it fine for the lights switch on. All members supported this decision and noted it was within CC's delegated spending powers.

- iv. Allotments: JR asked if the PC had acted and asked the plot holder with the unworked plot if they wished to give it up. This had been discussed at the May meeting with a deadline of July given. That deadline had passed and no attendance or working of the plot had taken place. JR stated that there are currently 6 people on the waiting list. It was agreed that JC would speak to the person and get back to CC.

LM confirmed that the allotment fee year ran from January to December so the requests for rents would be going out end November.

CC noted that the other outstanding issues are agenda items in the meeting.

21/028: To consider District Council matters: The members asked NC for an update on the dog poo bin on the Cherwell Rise estate up near the entrance to Crecy Hill. She did not have an update with the specifics of it being collected, she noted that WODC only collect bins that they have provided, if TPC get an independent supplier then it will not get collected by WODC.

She said that WODC were driving a campaign to replace all existing bins with a dual purpose, dog and general waste design. She thought WODC would have been in contact with CC regarding this, CC confirmed that she had not received any information on the drive.

MM suggested that TPC order the new bin through WODC when confirmation of its collection was received. In the meantime, it was agreed that a map locating all the existing bins be made and sent to WODC requesting replacement. LM agreed to create the map and send to CC.

AGENDA ITEM 9(iv) and (v) WAS DISCUSSED AT THIS POINT.

JC had spoken to Wayne Barker from OCC regarding the outlet of the bund at the Cherwell Rise Estate, he is unable to get anyone at WODC to explain how the hydro brake works or who signed it off and gave it permission to be built. JC asked NC to find out who in planning would be able to answer these questions. Wayne Barker agreed that he did not think it was fit for purpose and requires a deeper depth of knowledge on how it was allowed.

A meeting with Wayne Barker (OCC), Andy Graham (OCC), Andrew Peake (Landowner), Johnnie Schicht (Landowner), Tim Laughton (Landowner), Nathalie Chapple (WODC), Mark Wragg (resident) JC and LM, attending had been arranged for Monday 25th October. The purpose of the meeting was to discuss the flooding issue in the village and to put mitigation measures in place.

JC asked CC to get a detailed and in-depth report from Dominic Collyer at Thames Water on works they had undertaken and what they had planned.

The ditch between the village hall and the school boundary had been cleared out by Greenscythe, LM had asked the school to arrange clearing of their section but had not heard back. JC said that it is OCC contractors that carry out the works and that the school need to contact OCC to get it sorted for the following week, which is half term. She asked if AG would be able to sort.

AL had been and looked at the remedial works being carried out on the bund in Cherwell Rise, he said they had made good progress, but the outlet pipe was currently at the lowest point, they are replacing it with a higher gauge and relocating it in a higher position.

21/029: To consider County Council matters: AG updated that the Twynham Road residents had received letters letting them know the situation regarding the resurfacing. Under the policy criteria the road does not require resurfacing, however AG had taken the matter to 3 officers and a cabinet member and finally got their agreement to recast the surface.

He had visited the Rousham Estate office and talked to the Estates Manager who confirmed they had a crew out to cutback the overhanging trees. The tree specialist from OCC was visiting the site next week to check the cutting was enough, if it was not the Estate Manager agreed to recut to specification.

He went on to advise that the County Council had made a commitment to roll out the 20's plenty to the county over a 2-year period, he said that TPC need to walk a route and identify required signage for the scheme, once this was done and a scheme agreed, adopted and approved by TPC we need to submit a Traffic Order to OCC and go out for public consultation. This can be costly at circa £3,000, but he confirmed that the County Councillors Priority Fund, if applied for, would cover these costs.

The 20mph policy criteria was going to cabinet for approval on the 19th September 2021. AL asked when the deadline for submitting schemes is, AG will check and get back to CC.

RHO noted that around 5am the streetlights are all turned off in the village, apart from on the new Cherwell Rise Estate, he wondered why this was and noted that it was extremely dark and posed a health and safety risk to walkers. JC and LM confirmed that TPC had been asked if we would be willing, as an energy saving exercise, to have the lights off between 1am and 5am, to which TPC agreed. The new estate had not been adopted by OCC yet, so the streetlights are still under the developer's jurisdiction. CC suggested it maybe that after daylight saving time ends the timers will be correct.

21/030: To consider planning matters:

- i. Ref. No: 21/03208/HHD 89 Medcroft Road Tackley Kidlington Oxfordshire OX5 3AH – **NO COMMENT**
- ii. Ref. No: 21/03188/HHD 10 Balliol Close Tackley Kidlington Oxfordshire OX5 3AS – **NO COMMENT**

21/031: To consider Parish Amenities:

- i. Tree Works around village: LM had met with two contractors to obtain quotes for the tree works between Chaundy Road and St Johns. Company A at £650.00 plus VAT and Company B at £680.00 plus VAT. This will be brought back to the October meeting once the consultation period with residents had closed.

During the meeting other tree works were identified – crowning of the coronation Oak @ £80.00 plus VAT, cutting back of the tree canopy around the streetlights near the school £120.00 plus VAT and the Ash tree at the bottom of Chaundy Road, this requires felling as it was rotten at the base and dangerous. The quote for this is £2,000 plus VAT. The tree has a TPO, CC to contact the tree officer and ask they carry out their survey to confirm we can fell.

It was AGREED that the nominal works be undertaken.

- ii. Lighting replacement: As per request from September's meeting LM went out to a further 2 suppliers to supply and fit the lights as per specification. 1 did not reply and the other was out of spec. Therefore, it was **AGREED** that TPC proceed with the original quotation from Prolectric for £3,569.00 plus VAT.

Proposed: AL, Seconded: RJ **APPROVED**

- iii. Playground: RJ had tried to contact Trevor Stewart, but had not heard back. JC suggested he go in person. In the meantime, RJ had asked Playground Facilities to quote for the outstanding works.

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21/032: Matters of finance:

- i. It was approved that the following payments were ratified and the impact the payment would have on the budget and reserves.

Proposed: RJ, Seconded: JC **APPROVED**

CC requested that Playsafety be approved for a quarterly payment: **APPROVED**

Online	Gross Amount (£)	VAT Value (£)	Payee	Details	Power
506918031	685.84		Clerks Pay	September Salary	LGA 1972 S111
576297102	78.00	13.00	Playsafety Facilities	Inv 1651 Play equipment inspect	Open Spaces Act
506918031	64.95		R Strachen	Jubilee Gardens reimbursement (approved grant)	LGA 1972 S137
836197542	749.80	124.97	Green Scythe Ltd	Inv 13757 Sept Maintenance	Open Spaces Act
300001	100.00		Royal British Legion	Poppy Day Appeal	LGA 1972 S137
300002	55.50	9.25	Bunkers Hill Garden Centre	Jubilee Gardens reimbursement (approved grant)	LGA 1972 S137

- ii. Approval and adoption of the Standing Orders, Risk Assessment, Financial Regs:
LM noted that the Code of Conduct had the name of another council, this was to be updated.
AP requested that EU under 11 i-a,6,a be removed in the Standing Orders.
Financial Regulations need checking the version brought to council are not the same as on website.
LM requested a Grant Policy
The above to be amended and brought back to November meeting.

21/033: To consider other matters:

- i. Sustainable Tackley: Rachel Strachen had provided (and previously circulated to members) a detailed update on the status of the Jubilee Gardens project giving the maintenance and development to date. The working party had progressed very well with only a few outstanding items. She reported the following financials to date:
Expenditure (to 6 Oct 21)
ST Total = £451.26, from Lottery Grant (note £372.50 originally committed Apr 2021). Comprising: Plants/compost 184.36 Gabion benches x2 198.88 Refreshments 27.00 Travel/petrol 29.00, Cement/sand 11.92
TPC Total = £184.95 (of £500 agreed 26 April 21). Comprising: Path clearance 120.00 + VAT (Oxford Edens, paid) Plants 64.95 (TPC 18 Oct 21 to reimburse Rachel Strachan)
- ii. Section 106: CC reported that WODC had confirmed approx. £72,500 worth of S106 available for TPC. It was agreed that in the next newsletter requests for community projects will be advertised, with the idea of a public consultation during the spring.
- iii. Footpaths: JC asked AP if he had sent a copy of the footpath fortnight report to the OCC officer, he did not realise he had to do this, but would do so.
- iv. Crecy Hill: JC noted that the clearance of the scrub was planned for the first week in November.

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- v. Football goals Insurance: CC confirmed that if the goals were signed over to TPC then they would come under the sports and recreation equipment section of the PC's insurance policy. MM said he would speak with Tackley United regarding this.
- vi. Chaundy Road Open Space: LM had been to see John Gibbons, they had found that the Land Registry states that additional documentation was used to apply for the registration on the 6th April 1983. AP noted that TPC needs to apply to the Land Registry for a copy of that document.
- vii. Replanting of the felled hornbeams Chaundy Road: CC to obtain up to dates quotes for two rowan trees to replace the felled hornbeams.
- viii. Airport Meeting: Paul Joslin asked why there had been no representative at the airport liaison meeting. AL said that TPC had rarely attended in the past but noted that Paul Joslin thought it was important that TPC was in attendance.
- ix. Next Surgery: The next surgery is the 1st November 2021 @ 7pm in the village hall.

Meeting closed at 9:03pm

Next meeting:

Signed as a true record of the Tackley Parish Council Meeting held on 19th July 2021.

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