

MINUTES OF THE TACKLEY VILLAGE HALL MANAGEMENT COMMITTEE
Held on Tuesday, 26 May 1998, at 8.00 p.m.
In the Village Hall

Present: Messrs. R. Holland-Oakes (In the Chair), R. Clow
N. Ward
Mesdames: J. Bishop, C. Saxton, P. Thompson

Apologies: Mrs. T. Holland-Oakes

MINUTES:

The minutes of the last meeting were read and approved.

MATTERS ARISING:

Mr. Ward is to provide a small cupboard to put the first aid supplies in. This kit will only be used at events organised by the Village Hall Committee.

Water Heater: Still needs attention.

Paint: Await response from Mr. Banbury re: hire of sander.

Committee Room Cupboard: An estimate has been received and approved by Parish Council, who will be paying for work, and work will start shortly.

Accounts: Mr. Fred Reeves has been given a bottle of whiskey in thanks for his work in auditing the accounts.

Spring Clean: This was carried out as planned on 28th April but there is still some more cleaning to be carried out.

Broken Glass: Mrs. Daphne Plumridge cleared the broken glass from around the bottle banks herself.

HOUSE:

Mr. Clow has been told that an electrician is needed to check the emergency lights and issue a certificate however is to clarify this point and will report back.

A new fire extinguisher has been purchased for the Committee Room and a new fire blanket purchased for the kitchen. These two items cost approximately £150.

All the exit signs should show 'a running man' and not the word exit.

The door lock on the pavilion has been repaired at the cost of £33.

The electricity bill for the last quarter has been received and this is for £753.07 which is significantly higher than was expected - £416 for same quarter last year. Mr. Clow is to investigate this.

The water bill has also been received which is £24 for the quarter. It was pointed out that the Scouts had used the water for their car wash but they would not be charged as they are good customers, however, this should be borne in mind if similar events are held.

Curtains: Mrs. Bishop has obtained a quotation from Mrs. Jackie Stone for the provision of new curtains for the Village Hall. These will cost £1,076 which also includes new curtain poles. The material for the curtains is being supplied by Mrs. Stone's employer at cost price and we will thank him for this in the future. It was unanimously agreed to ask Mrs. Stone to obtain the material and make the curtains as soon as convenient and material was selected from a book of samples provided. Mr. Clow pointed out that the curtain for the fire door should be 6" off the floor.

ACCOUNTS:

Mr. Clow, the treasurer, reported that at present there is £806 in the current account, with all accounts having been settled. There is £3,800 in the Sinking Fund and £2,814 in the building fund, so there are sufficient funds to go ahead with the purchase of new curtains.

The 'bad debt' has been settled following a letter sent by Mr. Clow.

CORRESPONDENCE:

A letter has been received from the PTA for permission for a bar at the Promices Auction to be held on Saturday, 10th October. This has been agreed and reply to be sent.

FUND RAISING:

The sale of ice creams at the Gymkhana raised a profit of £45.

A site has been booked for Woodstock Carnival on Saturday, 20th June.

GALA DAY - SATURDAY, 15TH AUGUST:

Mrs. Holland-Oakes has started putting things together and has booked the silver band, magician and Red Cross. Sturdy's Castle are to do the bar. The Millennium Committee are organising a car boot sale. Suggestions for stalls needed also volunteers.

Mr. Holland-Oakes will put up the sign on the main road.

Mr. Clow was asked to organise the Raffle tickets - main prizes to be £75, £50 and £25.

Mrs. Bishop will do the posters.

ANY OTHER BUSINESS:

Mr. Clow proposed that another category be added to the hiring tariff to incorporate teaching, i.e. line dancing, and Category F will be added to the list of charges to read: Category F - Instruction £10.00.

The hiring charges will be reviewed in 1999.

Mr. Clow proposed that quotes be obtained for a false ceiling in the Committee Room and he will go ahead and get these for the next meeting.

There being no other business the meeting closed at 9.10 p.m.

Date of next meeting: Tuesday, 30th June, 1998.