

**MINUTES OF THE TACKLEY VILLAGE HALL MANAGEMENT COMMITTEE
HELD ON TUESDAY, 24TH NOVEMBER 1998, AT 8.00pm IN THE VILLAGE HALL**

PRESENT: Mr. R. Clow, Mr. N. Ward, Mr. R. Banbury, Mrs. J. Bishop

APOLOGIES: Mrs. P. Thompson

MINUTES: 29th September, read and approved.

MATTERS ARISING:

First Aid Kit not yet in cupboard. Emergency lighting reported to be all right, people exit sign waiting.
Committee Room cupboard still waiting to be checked by Mr D. Robson.
Mr Clow still needed to put notice in the newsletter concerning space in cupboard.
Windows have been cleaned by Mr Hewson, letter has been sent to thank him.
Cricket board has not been removed or repaired.

HOUSE:

Polish has been purchased. T-Towels are now in place in the kitchen.
Lighting; not yet seen to, Mr R. Banbury to see if he can obtain the diffuser.
Curtains: Ask Mrs Stone if the fabric in her quote had already been purchased, but general opinion that the curtains for the committee room should be made.
Leak reported under sink in the kitchen.
Broken table on the stage, reported to have been done by the scouts.
Main Hall will not be redecorated in the near future.
The piano is in need of tuning, Mr Clow has arranged for this to be carried out on 26th November 1998, The cost of this is £32.

There is to be an increase in the Hiring Charges from the 1st January 1999, last increase was April 1996. A new category is to be introduced Cat. F teaching which is to be £10 per session.
Mrs. J. Bishop is agreed to print new sheets showing price increases.
Provisional booking made for 10th June 1999 for the European Election, agreed that as the whole of the hall is used this should be at the old prices.
Mr Clow proposed new prices, seconded by Mr Banbury, all in favour.
Outside bookings to pay in advance when booking agreed.

ACCOUNTS:

Mr R Clow reported: Current Account to be £667.68
Building Fund £851.83
Sinking Fund £3,951 as of 24/1198

Most accounts were in, no expense due in the near future.
Mr Banbury thanked Mr Clow for his accounts.

CORRESPONDENCE:

None.

FUNDRAISING:

The Quiz Night raised £69.32, with £5.00 engraving cost to be deducted.
Again the Fun Run monies are to be donated to the Millennium Fund.

ANY OTHER BUSINESS:

Woodstock Carnival, 19th June 1999.
Committee meetings are now moved to the last Monday in the month, agreed that meetings were not necessary every month so, every second month starting from January.
Mrs J Bishop has agreed to do the posters for the A.G.M.
Caretaker's appointment renewed, proposed Mr Clow, and seconded Mr N Ward, all in favour.
Grateful thanks were given to the caretakers in charge.

There being no other business the meeting closed at 8.45

Date of next meeting: 25th January 1999 at 8.00, A. G. M.