

Tackley Village Hall

Minutes or Management Meeting Monday, 15th April 2002, 8.00pm At the Hall

Present: S. Gough (Chair), R Banbury, P. Pike, K Cross, N Ward, J Howard
, R Strachen, P. Bass, R. Plucknett, S Gibbons

Apologies: G. Withers, A. Northwood, J. Sale
The minutes of the meeting on 11th March 02 were approved.

Matters arising:
Some actions points still to be carried out

House:
The Boiler has been paid for but not repaired yet.
A list of jobs undertaken by Bob Clow has been given to KC.

Bookings:
The Local Elections on 3rd May will be held at the hall, hire cost £165.

Accounts – K Cross reported
New Bank Account to be set-up with Barclays Bank. Three Signatories will be SG.
KC, PP, 2 out of the 3 will be required on all cheques.
All first quarter bills have been paid.
First quarter expenditure was £1375.

R. Banbury asked about Sinking Fund and as 99-year lease has been signed there is no need for fund.

KC reported fund stands at £ 4k

SG is to write a letter to Charity Commission asking permission to transfer the fund into VH main account.

J Howard asked about Gala Day, which had not been held for passed two years, but was held in August. S Gough did think that building work on the Hall would have started by then.

Development:

The Leader of the County Council visited the Hall Friday 15th March 2002, went very well.

G Withers report back to committee on Leaderplus funding, which is given out by West Oxfordshire Council for innovation projects and Tackley Village Hall is considered a flagship project.

The committee were asked to think if ideas for funding, which would need to be matched. Monies have to be committed before October 2002. A strategy is required. Amounts could be up to £ 20k.

Leaderplus is a continuous process so more money could be available later.

J Howard asked if we could use this money over the next 8 years.

Plans are now closer to budget target

The project, which is one month behind schedule needs to be started. Tenders are to be prepared. Work must start End of July.

The car park will cost the project money.

G Withers and K Cross are to audit all conditions for monies provided, to ensure we conform to different funds terms and conditions. S Gough asked G Withers if she could confirm deadlines for use of monies.

K Cross asked about the responsibility for using monies wisely and maintaining our credibility. S Gough and K Cross are to complete a funding impact analysis of the development work.

The worse case will be a lack of income. Sinking fund could be used as a contingency for the potential lack of income.

The loss of revenue will be from August to April 2003. K Cross will report back by next meeting.

Transport will be required to get people to new venues whilst Village Hall is closed. Temporary changing facilities will also be required. Health and Safety regulations means that nobody will be able to use the Hall whilst work is in progress.

P Bass informed meeting that the pre-school Group would like to return to the Village Hall. Pre-school should meet with the building team to discuss requirements.

Any other Business

N.Ward represents the Tackley Wheelers.

Meeting closed at 9.05pm

Next meeting: TBC