Tackley Village Hall
Minutes of Management Meeting
Wednesday 12 February 2003
8pm at the Village Hall

Present Simon Gough (Chair), Gill Withers, Ruth Plucknett, Pam Bass, Jim Howard, Barbara Vaughan, Neil Wilson, Rachel Strachan, Keith Cross

Apologies Sarah Gibbons

This is the first meeting of the new committee. Elected members are: Simon Gough (Chair), Neil Wilson (Secretary), Keith Cross (Treasurer), Pam Bass, Robin Gibbons, Sarah Gibbons, Ruth Plucknett, Rachel Strachan, Barbara Vaughan, Gill Withers. Nominated members are: Jim Howard (Parish Council), Richard Banbury (Methodist Church).

The minutes of the meeting of 15 January 2003 were agreed with one amendment, the correct spelling of Meryl Smith.

Matters Arising
NW reported that the publications relating to Village Hall administration and management had been received, also that the ORCC newsletters had been received. These will be circulated to committee members.

RS commented that "Roles and Responsibilities" of the management committee, as referred to in one of the information sheets received, need to be made clear. It was agreed to discuss this issue further in Any Other Business.

BV commented that as a matter of urgency the current Hall users need to be looked after.

There was no clear outcome from the village meeting with Thames Water and The Environment Agency regarding sewage overflow. It was agreed that the Village Hall Management Committee would contact Thames Water in an attempt to get the backing up of sewage near the Village Hall resolved. SG and NW will write.

House
PB made reference to the unhygienic state of the mop. SG will contact the caretaker regarding purchasing two new ones.

Bookings
It was noted that bookings were low.

Correspondence
Notification of grant of £180 from BT as part of the 'Community Connections' award.

Information regarding a one day conference in April on 'wired up villages' regarding community computers in villages has been received from ORCC. RS to organise attendees.

Accounts
The accounts were presented by KC. GW asked about the current debtors and KC agreed to provide information of the next meeting.

SG asked what the impact will be on the accounts during the time of closure of the hall. KC will report on this at the next meeting.

Development

It was discussed that a number of conditions should be written into the contract with the developers and these should include:

1. Access, by special request, to the store room.
2. Water and electricity supplies should be the responsibility of the developer.
3. The hall floor must be protected.
4. Penalty for late completion.
5. Site left in clean condition.

PB informed the committee that the Fair has booked to use the playing field in July and that they normally take their (domestic) electricity and water supply from the hall, which at the time will be closed.

It was noted that other than the Parish Council it is the Local History Society that has archive files in the store room.

GW reported that £25k has been awarded from the Trust for Oxfordshire Environment (TOE). It was also noted that this was the last of the large donations. Fundraising will continue for the £55k still required.

Final plans have now been drawn taking into account the current fund levels and these have been submitted to the planning authority.

JH informed the meeting that other organisations in the village are waiting for village hall fundraising to draw to a close so they can commence their own fundraising.

GW stated that the timescales of calling for to tenders in March, start building in May are still possible.

Any Other Business

The issue of roles and responsibilities was discussed. A pressing issue was liaison with existing user groups and PB agreed to take this matter on, initially to determine how to meet their needs during the closure of the Village Hall.

RS is to produce a list of roles and responsibilities for the next meeting.

PB reported that the Parish Council had received an invoice for part of the car park work.

BV is to discuss the position regarding VAT with Richard Banbury.

Future fundraising events:

60's disco, Village Hall, 22 March 2003
Promises auction, Gardiner Arms Function Room 12 April 2003
Horse Show, 11 May 2003 (part of the profits will be donated to the Village Hall)
Barn Dance, date tbc.
Coast to coast cycling, May 2003.

The meeting closed at 9:30pm.

Dates of next meetings: 12 March 2003, 7 April 2003.

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