

Meeting of the Tackley Village Hall Committee held on Wednesday 9 February 2005

Present:	Geoff Chambers (GC)(Chair), Keith Cross (KC), Sian Hills (SH) Peter Hobden (PH), Jim Howard (JH), Pat Rolfe (PR), Les Summers (LS), Sue Kavanagh (SK), Sarah Gibbons (SG), Barbara Vaughan (BV), Tony Harrison (TH), Cyril Bell (CB) and Pam Bass (PB)		
Apologies:	Anthony Bryceson (AB), Jan Grimwood (JG), Robin Gibbons (RG) and Mark Calkin.		
Minutes of the Previous Meeting:	These were agreed as being accurate and then signed by GC.		
Agenda Point	Discussion	Required Action By:	
Matters Arising	<p>The following matters have been actioned:</p> <ul style="list-style-type: none"> <u>Removal of storage container.</u> Terry Loughton has removed the container and made a donation of £50.00 to the VH. SK write and thank Terry and to put a notice in the shop requesting that if any clubs feel that they have equipment in the container to retrieve it from Terry's by March 31st 2005. <u>The Millennium Plaque:</u> PR arranged for The Millennium Plaque to be re-hung in the Hall <u>Refuse Bin:</u> KC has organised a VH Refuse Bin at a cost of £230 per annum <p>The following matters have still to be actioned:</p> <ul style="list-style-type: none"> <u>Outside Lighting:</u> Darke & Taylor to install two PIR Activated Lights at £70 each - one to be paid for by the VH and one to be paid for by the Shop (Agreed BV) <u>Timer settings:</u> To be re-set by Darke & Taylor <u>The Detectors in the Showers:</u> Darke & Taylor suggest that the detectors be changed from smoke detectors to heat detectors at a cost of £18.00 (Plus extra keys). The Committee agreed this. <u>The Flag Pole:</u> Two new flags have been purchased, but the attachment bits are required from the old flag. There is currently a conflict of interests between the Flag Pole and the communication pole. <u>The Inventory</u> is still outstanding owing to time constraints. 	SK	PH to raise with MC
Fundraising	Ideas for future fundraising events to be brought to the next committee meeting, including ideas for using the Marquee on the Sunday after the May Ball if the VHMC wish to pursue this	ALL	

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Housekeeping	
<ul style="list-style-type: none"> Alarm Tags: GC reported that 5 more have been ordered at a cost of £55 + VAT 	GC
<ul style="list-style-type: none"> Heating in Committee Room: GC reported that the current heating in the Committee Room has been condemned by Darke and Taylor (and consequently switched off). They quoted the cost of new timer controlled convector heater as £120. GC to investigate alternative suppliers and report back to next meeting. 	GC
<ul style="list-style-type: none"> Public Telephone: After discussion, it was felt that the cost of rental for the phone outweighed the benefit. GC to contact the Fire Officer to see if a phone is required. PH to discuss with MC whether the phone line is needed for his communication system and Internet connection. 	PH to raise with MC
<ul style="list-style-type: none"> Use of Blue Tack and Sellotape: JG requested that VH Users be discouraged from using Blue Tack and Sellotape on the walls as it is causing damage to the paintwork and making it look unsightly. SH agreed to produce a sign. 	SH
<ul style="list-style-type: none"> Licence: GC reported that the VH had received its renewed old licence and been informed that the window for the VH to apply for the new licence (to include Bar Licence 365 days per year 9am - 11pm) would be in July / August 2005. 	GC
<ul style="list-style-type: none"> Bar Glasses: GC to investigate purchase of wine and beer glasses for VH via the pub. 	GC
<ul style="list-style-type: none"> Changing and Shower Room for Football Referee: PB reported that the Parish Council had received a compliant from a disgruntled referee about the lack of referees changing and shower facilities. The PC had noted his concerns and was forwarding this to the FC and VHMC for action. The Committee felt that this was the responsibility of the FC to action and that the FC could include the hire of the main hall (and therefore have use of the disabled toilet and other toilets) to overcome this issue. 	GC

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Treasurers Report	<p>KC presented the accounts up to the end of Jan 2005. KC brought the following to the Committee's attention:</p> <ul style="list-style-type: none"> • The Noah's Ark Fund raising event raised £450.00 • A rough cash flow forecast predicts a year-end deficit (31.12.2005) of £2,500 and therefore proactive fundraising is of paramount importance. 	
Involving Youth in the Village	<p>SG, LS and PR fed back from their initial meeting with the key points that:</p> <ul style="list-style-type: none"> • It was felt vital to involve the village youth in the planning of any activities. • Poster will be place strategically around the village asking interested youths to contact SG or SH • SG to organise a 'one-off evening event' for the Easter holiday. Volunteers helpers required • SG and CB to liase over potential youths and families to approach initially 	<p>LS and SG</p> <p>SG and Volunteers</p> <p>SG and CB</p> <p>PB to raise with MC</p>
Any Other Business	<ul style="list-style-type: none"> • <u>Internet Access:</u> Concern was expressed that the shop is not always aware when Internet access is not available. PB to contact MC and ask that MC notifies shop in advance of the internet not being available so that they can notify potential users. • <u>Communication Cables and Box in Committee Room:</u> Concern was expressed as to the safety and appearance of the cabling. PB to approach MC to see if it can be 'boxed in.' • <u>Double Booking:</u> Concern was raised that the Hall was double booked on March 21st. The Parish Council are happy to use the Committee room as a one-off but cannot do on a recurring basis due to Disabled Access being required. GC to ensure no further double bookings • <u>New Hall Users and Alarm Setting:</u> Concern was raised that new users to the Hall are still not being fully instructed on the Alarm. PR agreed to ensure that this happens and that instructions have been understood. 	<p>PB to raise with MC</p> <p>GC</p> <p>PR</p>
Dates of Future Meeting	Wednesday 9 th March 2005 8pm	
Date of AGM	Wednesday 30 March 2005 7pm (Refreshments) for 7.30pm in the Main Hall (SK to liase with	
Items for the Next Agenda	To be received by SH or SK by 7 March 2005	