

TACKLEY VILLAGE MEMORIAL HALL
MANAGEMENT COMMITTEE MEETING
21 November 2019

Present: Barbara Vaughan (Chair), Les Summers, Katie Hofman, Jan Grimwood, Hilary Laughton, Pat Rolfe, Mike Willemite.

Apologies : Nick Hawes.

1. Minutes of previous meeting.

Approved, subject to amendment that NH raised the issue of the ovens, and the NH will respond to June Collier's email.

2. Matters Arising

- a. BV reported that the football club have used the Hall three times this season, and would like to ask them when they next plan to come, so that the changing rooms can be cleared now that the storage in the container is sorted out.
- b. KH will re-circulate the flag dates, so that everyone can have a say as to when the flag should be flown. LAS indicated that he might be prepared to consider taking on the flag.

3. Finance

Our current balance is £10,933.98. Since last meeting the only major bank action has been the £2,659.42 feed-in tariff from the shop (64% after VAT).

4. Constitution

Discussion was held around the paper that BV and KH circulated. HL suggested that the lease states that the Hall building is in fact owned by the Parish Council, and what sort of Charity the Hall is registered as. After discussion, it was proposed by LAS that the issue of the Constitution be put on the back burner until January 2020. This was agreed.

5. Housekeeping

MW reported that Tony Moss had been booked to decorate the container from 11 May 2020. The quote for decorating the toilets (men's and ladies') and the cupboard in the changing room is £800, and acceptance of this was proposed by LAS and seconded by HL.

Red Box have examined, serviced and reported on the fire extinguishers. Maintenance on the Fire Alarm and CCTV have been carried out.

MW is chasing Dane Walker for the PAT testing.

6. AOB

- a. The Drama School contract runs out at the end of the year – it was agreed that MW and NH should liaise to sort out a contract for 2020.
- b. MW finishes on 31 December 2019. He is sorting out a list of jobs to be done and tasks to be carried out during the year. He is preparing a schedule, and would appreciate it if the Committee

could think about who might take these tasks over from him. He will circulate a spreadsheet of the tasks.

c. LAS proposed a vote of thanks to MW for all the hard work he has done on the Committee over the years he has been Treasurer, and this was unanimously supported.

Date of next meeting : Thursday 23 January 2020 at 18h00.

There being no further business, the meeting closed at 19.00.