

TACKLEY VILLAGE MEMORIAL HALL
MANAGEMENT COMMITTEE MEETING
23 January 2020

Present: Les Summers (Chair), Nick Hawes , Katie Hofman, Doreen Havord, Hilary Laughton, Pat Rolfe, Mike Willemite.

Apologies : Barbara Vaughan.

1. Minutes of previous meeting.

Approved by PR, seconded by MW.

2. Matters Arising

a. There has been no further communication from the football club. MW had passed the details to BV for action. MW noted that items are still being stored in the changing rooms, and HL undertook to investigate this.

b. There are about 8 or 9 flag dates that would be relevant to the Hall. The flag is in the cupboard in the Committee Room. LAS reported that Barbara Summers is prepared to undertake flag duties, and the Committee noted thanks to her for this.

3. Finance

Our current balance is £14,191. All the accounts have been signed off. The only issue is with window cleaning invoices, and MW undertook to discuss further with NH.

4. Housekeeping

Dane Walker has done the PAT testing and all is well.

5. AOB

a. The Drama School contract has been agreed for a further 2 years – the fees will reflect a 10% increase. PR reported that the new caretaker will have a word with the students about keeping the Hall clean.

b. It was reported that the new cleaner (Julie, John Profitt's daughter) is keeping the Hall much cleaner. HL reported she had drawn up a schedule of duties and that these should be checked monthly. It was noted that this item should be discussed at the next meeting.

c. MW noted that the cleaner and PR should be paid the same rates, and PR reported that she had had a discussion with BV about this.

d. NH will contact BV about the Charities Commission return, which is reflected as outstanding on the website.

e. MW handed over a file and spreadsheet to NH as Treasurer for jobs to be done on a regular and recurring basis.

f. A date for Gus night was discussed – LAS asked about the date for the Gus Night and although it was understood that BV had agreed a date with him, the committee was unsure when it was.

Date of next meeting : Thursday 27 February 2020 at 18h15, to be followed by the AGM at 19h00.

There being no further business, the meeting closed at 18.31.