

TACKLEY VILLAGE MEMORIAL HALL
MANAGEMENT COMMITTEE MEETING
Via Zoom
4 November 2020

Present: Les Summers (Acting Chair), Nick Hawes (Treasurer), Katie Hofman (Secretary), Julie Wakeham (Booking Clerk), Roxanna Villalobos.

Apologies : None.

1. Minutes of previous meeting

Proposed by NH, seconded by JW.

2. Matters arising

Don York has done the lights and an invoice has been raised for a bit more than was quoted, as Don had added his time to the invoice. This was accepted.

LAS advised that the Hall's Facebook page is live and has been a success.

NH advised that he has now got access and authority to amend the page on the Tackley website relating to the Hall. He is happy to make changes but does not want to take decisions about what they should be. JW suggested that the Hire Agreement should be there. KH to circulate a proposed Agreement.

The Legionella test has been done and is clear – KH to keep a copy of the Certificate to confirm this.

The Drama School will continue to use the Hall during lockdown. JW to run the taps during lockdown when the Drama School leave at the end of November.

3. Finance Report

NH reported that there is £23188 in the bank The Drama School has paid, but the shop still needs to be invoiced for June – September. NH reported on a discussion with the shop regarding water usage and advised that he had agreed that they would be charged 20% of the cost. In the light of this it was proposed that the rent to the shop should not be increased and this was agreed.

The feed-in tariff was still being sorted out between Barbie and NH; it would appear that the Hall account is linked to Barbie's personal utility account, but that NH was sorting this out.

4. Plumbing

5 quotes had been sought but there has been difficulty in getting plumbers to quote as they are busy. LAS suggested asking Saturn to undertake the work and NH proposed that, it being urgent to get the work done, they should be asked to do so. Agreed. KH asked how quickly Saturn could do the jobs. LAS undertook to find out.

5. Tables

It was agreed that the quote obtained by JW for tables could be used, as she was familiar with the tables from work at another Hall. Discussion was held about where to store them and JW suggested that they could be put behind the curtain in the Hall.

LAS suggested that storage could be checked when they are received. JW will look into the number required and email NH so that he can order them.

6. Shop liaison

KH to contact the Shop about replacing the Hall tiles in the entrance area. They are stored in the Committee Room cupboard.

7. AOB

RV enquired on the colour of the tables – cream.

Date of next meeting : Wednesday 9th December 2020 at 6pm in the Hall if lockdown is lifted.

There being no further business, the meeting closed at 18.27.