Tackley Village Memorial Hall

Minutes of the Management Committee Meeting held on 21 July 2021

The meeting was opened at 18.02

Present: Katie Hofman (Chair); Nick Hawes (Treasurer) (NH); Les Summers (Vice chair) (LAS); Julie Wakeham (Bookings Clerk) (JW); Roxanna Villalobos (RV) from 18.23; Pat Rolfe (PR), Doreen Havord (DH).

1) Apologies for absence: Sue Ashton, Brian Pederson, Rosie Hawes, Barbara Summers.

2) Minutes of the meeting held on 24 June 2021. JW proposed and LAS seconded that these be accepted as a true record of the meeting.

3) Matters arising

Item 3: i) LAS said that some members were still having problems with the new email, and NH said that he would see what was causing this.

ii) LAS reported that Thames Water had replaced and cemented in position five out of five manhole covers around the hall, a clear result of his negotiation with the company. He asked that committee members should intervene if any other organisation claimed responsibility for this having been achieved.

4) Finance

The treasurer reported that the bank account currently stood at £18,886 35p; outgoings last month amounted to £1,600.00 which included repairs to the solar panels and insurance. The Feed in Tariff had finally delivered a payment of £3,605 of which half would go to the shop. The overall income from the Pop up Pub was £1,190, a record, stock being exhausted. TVMH receives a quarter of that amount.

Tackley FC had requested that an extra bench should be provided in the changing room, as had previously been promised. Exactly who had made the promise was not certain but the Chair said that she would investigate.

NH would investigate the requirements and cost of obtaining and plumbing in, a new dishwasher, as previously agreed.

5) Booking Clerk's report

JW reported that there were a lot of bookings now coming in. Some problems had arisen because a new hirer had booked ten Saturday mornings (with a probability of continuing next year) and Sue Lygo had emailed her disappointment that this meant that the annual St Nicholas Fair could not be booked. In the event a compromise arrangement had been made. Dawn Chambers had agreed, amicably, to move her MacMillan Coffee Morning to Sunday. These issues raised the question of regular bookings affected by one-off and new hires; it was agreed that regular users were subject to the same rules as every other hirer; they should receive a booking form in which the terms and conditions were set out.

JW reported that the Drama School were not vacating the building on-time. It was agreed that when they booked the hall for next term they should be sent a booking form, with the terms and conditions, making it clear that the time stated for leaving the hall must be met.

6) Liaisons reports

Shop: The Chair reported that she had had a long conversation with Andrew Smith about the recycling bins outside the hall for which the shop meets the cost. There were concerns about their use by the VH, particularly the Pop up Pub. There had been a mess around the area on Saturday morning which was likely to have been caused by clientele of the Fair. Andrew was also concerned that the removal of the recycling station meant that people would dump rubbish in these bins. It was agreed that the Chair should discuss the issue of making a contribution to their costs, and/or any other strategy for dealing with the specific issue of VH rubbish.

7) Housekeeping

LAS drew attention to the Portaloo that was standing out of use by the hall, which had probably been in use by Thames Water. He agreed to investigate its removal.

NH said that now the DS had ended its current hiring, he would fit the corner wall supports recently purchased.

The Chair reported

i) The guttering had been cleaned and were vastly better.

ii) The feed-in tariff was now working through the solar panels; it had been suggested that these should be cleaned so as to admit more light. Quotes for this to be done were to be obtained.

iii) Ground source heat pump: The Chair's FoI request to Ofgem about this agreement had not provided the required information. She had therefore quoted Ms Vaughan's email about the matter of which they initially denied any knowledge. However they now acknowledged that they have the information, but had refused to reveal its contents because it had third person issues. Consequently she had got back to them, via Barbie, which would leave them no alternative but to disclose the details required. As soon as this had been received it should be possible sort out the meter for the ground source and to get the feed-in as well.

iv) The overflow pipe down the side of the wall by the bar entrance has been gushing water and AGM had said that new ball valve equipment was required in the water tank. They had quoted £340 to fit two new ball valves, which she felt was excessive. It was agreed that asking Martin to obtain the necessary equipment and to fit it would be much less expensive, and JW undertook to contact him.

8) Logo Competition

LAS reported that notices had been placed around the village including on the VH door, the details uploaded to the Newsletter and promulgated via Tackley Notices. The box for entries had also been placed in the shop. Several comments about the competition had been received, indicating that it had been 'noticed' in the village. The original documents had included three typos which no one had noticed, these had been corrected but the closing date was incorrect, it should be Friday 24th September. It would be continually promoted via a notice at the PopupPub, through reminders on Tackley Emails, TVMH Facebook page and possibly in the subsequent Newsletter. Thanks to RV for her sterling work on this was expressed.

9) Any other business

i) NH reported that the Pop up Pub Run would run every Friday until 3 September, volunteers being available for every opening. After volunteers from within the committee, a responsible person for opening and closing the pub was agreed for each week. In addition, LAS would be available 'as and when'.

ii) JW reported that the old tables were going slowly, Mrs Collier had agreed to take any remaining and the old chairs, also in the container. JW also said that a ramp up to the entry doors would be very useful. Further discussion about purchasing more tables was held over for the time being. JW reported also that there was a filing cabinet in the changing rooms, the ownership of which was unknown.

Date of next meeting
Thursday 30 September, if necessary, in the committee room, at 18.00.
There being no further business the meeting was closed at 18.45.