Tackley Village Memorial Hall

Minutes

of the meeting of the Management Committee held in the Village Hall at 19:30 on 4 November 2024

Present:

Julie Farren (JF), Chair; Matt Ollman (MO), Secretary; Robert Maybank (RM), Treasurer; Julie Wakeham (JW); Tony Perry (TP); Catherine Chaytor (CC); Angela Allen (AA); Maxine Ward (MW); Richard Holland-Oakes (RHO); Pat Rolfe (PR)

1. Welcome and apologies

JF welcomed everyone to the meeting.
Apologies received from Sharon Hogg, Charlie Macke

2. Approval of minutes of the October meeting and matters arising

The minutes of the meeting held on 10th October 2024 were approved.
All matters arising are covered on the agenda.

3. Finance (RM)

- The balance in the Hall's bank accounts is **£21613 + £9746** capital fund. Pop-up-Pub surplus in October **£544** Pop up Pub balance **£14469** at meeting date.
- Invoices have been set out to all the village groups and the Drama School covering until the end of October.
- A large debit in October was for the printing of the village newsletter, typically over the year though the newsletter makes a small profit from advertising.

4. Booking Clerk's Report

- JW nothing to report.

5. Housekeeping

- **Roof repairs** JF reported that a quote has been received for £1450+Vat this includes health and safety audit, scaffold hire, labour, and supply of new roof tiles. Whilst the work is completed the roofer will investigate the leak above the shop and report back but there may be additional costs. Public liability insurance is in place and the playground will be closed whilst the work takes place.
- **Climbing on the roof** JF noted that a local resident had reported seeing youngsters climbing on to the roof by climbing up the container. The container was previously treated with anti-climb paint (does not dry and ruins clothes) in order to prevent this. The meeting agreed that it was probably time for a fresh coat, and to put the necessary notice out to parents in the village. There are already signs on the container that warn of anti-climb paint. Action MO
- **Wood block floor in main hall** JF reported the floor has had a cork strip inserted, but needs further attention as it is still uneven. JF will request a follow up visit.
- **Committee room storage** JF reported that the history group would like more storage, agreed that we will review the storage that is accessible from the committee room and make some suggestions.

- **Ladies toilet door lock** AA/JW reported that the lock on one of the cubicle doors appears to lock but it doesn't. JF to request Martin Harris looks at it.
- **Heaters in the hall** JW reported that two of the heaters do not work in the hall. JF to request that Craig Gifford take a look.
- **Stacking of Chairs** PR asked that hall users are reminded not to stack the chairs higher than 9 as they become unstable and there have been incidents at bingo when getting the chairs out. There is already a notice on the wall by the chairs. MO agreed that he would check at the end of any pop up pub nights that the chairs had been stacked correctly.

6. General Admin and Compliance

- **Terms and conditions of hire** JF/MW/JW to arrange a meeting.
- **Updating land registry** JF met with a solicitor. This is progressing and confirmation was required of the value of the building, it was agreed that the re-build cost for insurance purposes be used as the hall has no commercial value.The solicitor fees will be £425+vat + any land registry fees.
- **Shop lease** arrange a meeting with JF/MO/TP to finalise and sign the shop lease.
- **Meeting frequency** JF proposed that we modify the meeting frequency to once every two months rather than monthly. Although we would still have the AGM in February so there would be 7 meetings a year. The committee was in favour of this so the next meeting will be in January.

7. Future Direction of TVMH

- **Notice board** JF reported that the notice board has been delivered - JF to arrange for Martin Harris to install.
- **Extending the hall**
    - **Open evening plans** JF reported that she had attended the last Parish Council meeting and they had agreed that the open evening would go ahead on the 15th November and a form would be provided for feedback from the community. JF agreed to promote the evening on the spotted Tackley facebook page and via Tackley mail out to encourage people to come and view the Village Hall plans..
- **Fundraising**
    - **Pop-up Pub Christmas plans** MO reported plans to open Friday 20th Dec before with live music, Christmas Eve karaoke, Friday between and a family friendly New Year's eve with a disco. TP reported that the Gardiner arms would be open on Christmas day and Boxing day.
    - **Other fundraising opportunities** JF requested that the committee consider ideas for fundraising and report to the next meeting. CC suggested that possibly something in conjunction with the PTA/Church Summer fete could be considered .TP added that

8. Liaisons' Reports

- CC reminded the committee that the PTA are delivering baked potatoes and holding a Christmas music quiz on the 30th November.
- TP confirmed that the shop will clear the old paperwork for the storage cupboard (accessible form the committee room) and that they would be utilising a shredding company if the Village Hall has any documentation that should be professionally destroyed.

9. AOB

- JF reported from the Parish Council meeting that the Heath/Crecy Hill groups would like storage space for tools and machinery. RHO confirmed that the Parish Council had funded the purchase of the equipment and that was why the request had gone to them. Storage is currently difficult but it may be

that some storage in the plant room could be made available if additional bar storage is incorporated into the hall extension.

- RHO reported that one of the Parish Councillors had been trying to email to book the hall unsuccessfully. JW will check email spam folders and will liaise directly.

10. Date of Next Meeting

The next meeting will be held on Monday 6th January 2025 19:30.

The meeting ended at 21:00