

Tackley Village Memorial Hall

Minutes

of the meeting of the Management Committee
held in the Village Hall at 19:40 on 10 March 2025

Present:

Julie Farren (JF), Chair; Matt Ollman (MO), Secretary; Robert Maybank (RM), Treasurer; Julie Wakeham (JW); Catherine Chaytor (CC); Angela Allen (AA); Maxine Ward (MW); Richard Holland-Oakes (RHO); Charlie Macke (CM); Tony Perry (TP); Tami Stanton (TS); Pat Rolfe (PR); Charmian Knight (CK);

1. Welcome and apologies

JF welcomed everyone to the meeting.

2. Approval of minutes of the January meeting and matters arising

The minutes of the meeting held on 7th January 2025 were approved.

All matters arising are covered on the agenda.

The 2025 AGM minutes were reviewed with no changes suggested.

3. Finance (RM)

- The balance in the accounts is £51.6k
- The Pop up Pub made a surplus of £854 in January\February
- The hourly rate for cleaning will increase from £13.50 to £14.20 from 1 April. This follows our practice of paying the Oxford Living Wage plus £1.
- Chapman Worth have been asked to make the Companies House and HMRC submissions for the CIC. The fee is £1200 plus VAT. These are the same people who do the accounts for the shop and the Gardiner Arms.

4. Booking Clerk's Report

- JW advised that an enquiry had been received for a wedding in July 2026. It was discussed that we would likely be building the extension at this time and it would be better to decline now rather than cancel and cause an issue for them later. JW will respond.
- Terms and conditions to be circulated to all current/future hirers JW

5. Housekeeping

- **Kitchen Electrics** - JF reported that Silver Threads had an issue with the kitchen electrics with multiple appliances. All to monitor - and MO to ensure the kitchen trip is well identified for anyone needing to reset.
- **Heater in hall** JW reported that one of the heaters had come away from the wall. On investigation it was the cover that had dislodged.
- **Blocked Toilet** - MO to attempt to clear the blockage.
- **Kitchen Oven** - JF discussed replacing the kitchen oven with a more suitable commercial oven. JF/MO to investigate procurement of an oven. Also ask Craig Gifford for a quote to get a three phase into the kitchen.
- **Painting Working Party** - JF suggested we book in a working party to continue painting the outside of the hall once the weather improves. Confirm there is sufficient paint and agree date at next meeting.

6. General Admin and Compliance

- **Updating land registry** JF reported no update this month. Leave on agenda for future meetings.
- **Safeguarding policy** AA has updated the policy. Not received by everyone so circulate again and review at next meeting.
- **Whatsapp group** RM asked if everyone is receiving whatsapp messages and to feedback if not so that phone numbers can be added/updated.

7. Future Direction of TVMH

- **Extending the hall** JF/CC reported that they had been to see the architect and the quantity surveyor to discuss the electric cable and to get a outline estimate for the building work for the Parish council to support the village halls application for S106 funding. JF has also reviewed the village archives in order to find any reference to the electrical cable. The last wayleave\lease between Tackley Parish Council and SSEN ran out in 2014. There may be an easement in place. The Parish council (as landowner) will need to follow-up with SSEN, Also JF to request permission to complete an exploratory dig to find the level the cable is buried at as this will affect if the cable must be moved or could be bridged in the foundations. JF to raise with the PC.
- **Fundraising**
 - JF advised that a fundraising clothes swap/repair cafe could be organised on the 8th June. Further details to follow. 4th July at pop-up pub will be a Caribbean theme with TVMH doing food.
 - CC suggested extending the fete which is planned for 28th June into a hall fundraiser with bar, bbq and band. CC to follow up with the Restoration Project band.
 - JF suggested organising an afternoon tea in the summer.
 - JF suggested a village garage/car boot sale with maps for the summer.

8. Liaisons' Reports

- CC for PTA thanked the TVMH for their help and support on Race Night.
- CK for History Society advised that she has been in discussion with the museum in Woodstock concerning the Tackley mosaic. It is likely to be a considerable amount of time in the future but the history society would like for the mosaic or a section of the mosaic to be brought back to the village properly mounted and included on the wall in the village hall. CK will keep us up to date. JF advised that there is some S106 money specifically for an art installation and this may be available towards incorporating the mosaic.

9. AOB

- CM advised that she is putting an article in the Valley News which goes out in Heyfords/Somerton/Caulcott to encourage visitors from outside the immediate area to support/use the hall.
- MO reported that the WI have requested to store an A-board they will display outside for their meetings in the electric cupboard.

10. Date of Next Meeting

The next meeting will be held on Monday 12th May 2025 19:30.

The meeting ended at 20:55