# *Tackley Village Memorial Hall*

# Minutes

of the meeting of the Management Committee
held in the Village Hall at 19:40 on 10 March 2025

**Present:**
Julie Farren (JF), Chair; Matt Ollman (MO), Secretary; Robert Maybank (RM), Treasurer; Julie Wakeham (JW); Catherine Chaytor (CC); Angela Allen (AA); Maxine Ward (MW); Richard Holland-Oakes (RHO); Charlie Macke (CM); Tony Perry (TP); Tami Stanton (TS).

## 1. Welcome and apologies

JF welcomed everyone to the meeting. Apologies received from Pat Rolfe

## 2. Approval of minutes of the March meeting and matters arising

The minutes of the meeting held on 10th March 2025 were approved.
All matters arising are covered on the agenda.

## 3. Finance (RM)

- The balance in the accounts is £54k
- The Pop Up Pub made a surplus of £2403 in March April
- All rental income is up to date to the end of April, except WODC and Parish Council.
- Hall off peak meter was removed on 12 May which should result in a £600 a year saving.
- Electric bills for 2025 will be split 50:50 with the shop. This will now be calculated with the shop taking half of the standing charge and the usage, plus all of the climate levy and the 20% VAT. This will mean that for 2025, the VAT will be a correct calculation of 20% of what they have paid.
- We have signed a two year fix with BG for the electricity supply.

## 4. Booking Clerk's Report

- Nothing to report.

## 5. Housekeeping

- **Kitchen oven 3 phase connection quote** JF reported that Craig Gifford had quoted £2322.57 to run a three phase supply. Discussed by the committee and the consensus was to complete this work and then procure a commercial oven.
- **Exterior painting** JF reported that she had received a quote for £2100 (6 days work) to complete the exterior paintwork of the walls and metalwork. Some additional paint will be required. The committee agreed it should go ahead.
- **PAT testing** MO reported that PAT testing of all the items in the hall/kitchen/bar/electric cupboard has been completed. There are some appliances in the store room that need to be done but should be complete this week. There were two failures, one the lead for the drama school stereo (do not use sticker applied) and the other an extension lead in the electric cupboard which has been disposed of. RM reported that there is an extension lead in the container that needs testing.
- **Fire extinguisher servicing** JF reported that they were last done in Feb 23. JW will contact Luke from Red Box and get this done. Hall and Shop Extinguishers to all be done.
- **Electric meter change** RM reported that this has been completed today.

## 6. General Admin and Compliance

- **Updating land registry** JF reported no update this month. Leave on agenda for future meetings. JF to chase.
- **Safeguarding policy** AA has completed and circulated - CM to copy to Mary McIntyre in order to upload on the village website.
- **Grundon contract for recycling** RM reported that a credit note had been received from Grundon for the mixed recycling. We will monitor the situation and record when they are emptied.
- **Hall heating discussion** The committee discussed that a couple of minor complaints had been received over the winter that the hall had been cold. If the thermostat is changed then the heat pump takes a long time to react. It was suggested that IR heaters could be added to give an instant boost for a short period of time however this would require significant investment of over £12,000. It was suggested that before investing in heaters the loft insulation should be reviewed and remove the ability to switch on\off heaters and change the thermostat. JF to report back to next meeting.

## 7. Future Direction of TVMH

- **Report from Parish Council on S106 progress** RHO reported that there is a meeting next week and this will be discussed. AA reported that she had attended the last Parish Council meeting and reported back that from the village responses there were 97 positive responses for the village Hall development and 13 positive responses for the pump track. It was proposed to have a sub-committee meeting with members of the parish council and village hall committee to try and move this forward. JF to follow up.

- **Fundraising/Pop-up pub**
    - JF reported that the VE day celebration was a great success. The PTA were also successful and able to raise vital funds with their BBQ on that night.
    - JF advised that a fundraising clothes swap/repair cafe could be organised on Sunday the 8th June. Debbie Ollman will help with refreshments. Donation of cakes are welcome. JF\JW repairs. MW\CC in the kitchen. AA to organise a raffle. TS to supervise the clothing rails.
    - JF reported that the 4th July will be a Caribbean themed night with cocktails.
    - MO advised that the fair will be in Tackley on the 10/11/12 July. Opportunity to open pop up pub on Saturday 12th for extra fundraising. JW to advise the fair that there will be a food van on Friday 11th.

## 8. Liaisons' Reports

- TP reported that the shop at the end of the cafe area is blocked. A drainage engineer will be called to investigate.

## 9. AOB

- Nothing to report.

## 10. Date of Next Meeting

JF and RM reported that they will be away on the 7th July, the consensus was to have it the previous week therefore the next meeting will be held on Monday 30 June 2025 19:30. RM will complete the minutes as MO away.
The meeting ended at 20:35