Tackley Village Memorial Hall
Minutes of the 2022 Annual General Meeting
Held 22 February 2022

Present: Katie Hofman (Chair) (KH); Les Summers (Vice chairman) (LAS); Nick Hawes (Treasurer) (NH); Julie Wakeham (Bookings Clerk) (JW); Pat Rolfe (PR); Doreen Havord (DH); Sue Ashton (SA); Rosie Hawes (RH).
Christine Holbrook (nominated for Secretary); Julien Hofman (nominated for committee).
Also attended: Graham Agutter, Matt Ollman, Andrew Smith.

The meeting was opened at 19.30 with Katie Hofman in the Chair, who welcomed all those attending the meeting.

1) **Apologies for absence:** Vi Banbury, Barbara Summers.

2) **Minutes of 2021 AGM**

Approval proposed by PR
Seconded by NH.

3) **Matters arising**
None

4) **Financial Report**
The treasurer reported that 2021 had been a very healthy year for TVMH. The table gives the financial position for 2021 compared with 2022.

Income and expenditure account for the year ending 31st December 2021, plus 2020 for reference

	2021	**2020**
Balance at year start	£17,635.32	£15,485.16
Income	£17,394.77	£22,295.54[1]
Expenditure	£10,681.64	£20,145.38
Surplus (Income – Expenditure)	£ 6,713.13	£2,150.16
Balance at year end	£24,348.45	£17,635.32
Cash float	£150.00	£150.00
Total funds	£ 24,498.45	£17,785.32

As shown above, we finished the year with income exceeding expenditure by **£6,713.13**.

The total funds available, the treasurer considered a little too much for a charity to be running, though he did not expect to have the same surplus next year. The following is the treasurer's written statement:

Since this has been another COVID year, it is very positive to see us still coming out in the positive. Expenditure was significantly lower than last year, as we did not make any major repairs to the hall. The largest non-predictable outgoing was £1,100 for the new flooring on the stairs up to the committee room. We also paid £456 for repairs to the solar equipment, which in turn unlocked our feed-in tariff (FIT) of £2,300 in the last year. The Oxford Drama School was once again a major user of the hall in 2021, covering well over 50% of our total incoming from bookings (bookings £8,900, drama school roughly £5,800). The Pop-Up Pub also made a healthy contribution to activities with £773. Although income appears lower than in 2020, this is mainly due to the COVID £10,000 grant we received in 2021 from WODC (and which was generally eaten up in repairs to the hall).

The treasurer concluded that the committee had decided not to increase its fees for this coming year, even though there were a lot expensive improvements to put in hand.

Adoption of the treasurer's report was proposed by LAS and second by KH.

5) Chairperson's Report

We have had another tumultuous year, yet the Village Hall has managed to host a few events in between lockdowns, the football club has re-started, the Drama School have returned. And we have had a chance to look into many issues which needed attention. More of that later.

We have had good income from the solar panels, but the ground source heat pump remains an issue. I really hope we can sort this out before the next AGM!

We have been pleased to be able to rent out the coffee shop for use by the Community Shop during the pandemic. The extra space, which might otherwise have gone unused, has helped them and given us some steady income too.

There has also been good income from the pop-up pub, when it was allowed to happen, and we look forward to hosting more events in the year ahead. This will be especially important as it will give us an opportunity to meet the newer members of the village who have not been able to enjoy the activities that Tackley and the Village Hall put on in normal years.

We are very fortunate to have a good reserve in the account. This will enable us to attend to necessary health and safety issues, especially fire safety. It was useful to be able to access the Hall during the quieter periods and it galvanised us into sorting out issues such as storage, replacing the stair coverings to the Committee room and putting in a dishwasher for the kitchen.

We have arranged to share refuse collection charges for an extra bin with the Parish Council, and are involved in discussions with them and the Shop over the siting of the bins. Many

residents were very excited when the new bin was delivered, thinking that it was the return of the Council recycling bins – alas this was not the case! But we are working to produce plans for fencing and a hard standing, which the Parish Council have offered to fund using the money received from Wet Oxfordshire District Council in recompense for removing the fences surrounding the old recycling bins.

In conclusion, I want to thank all our committee members, without who this Hall could not function. In particular:

I record my thanks to Les, who has indicated that he will be stepping down from the Committee, for his invaluable advice and support during my first experience as Chair. He has taken on the Facebook page of the Hall and come up with some great expansion ideas which I hope we will be able to explore in the future. He has served loyally for many years on this Committee and his experience will be much missed. Thank you, Les.

To Nick our Treasurer and pop-up pub co-ordinator, thanks for such an excellent job managing our finances, which remain healthy despite the trials of the pandemic.

To Julie, our Booking Clerk, cleaner, hawk-eye, and so much more! A special thank you from me for all that you do above and beyond the call of duty. We would be lost without you!

To Pat and Doreen who keep an eye on all things housekeeping, and to our new Committee members – Barbara as secretary, Rosie as WI and Scouts representative, Sue as History Group, Vi as Methodist Representative and Roxanna and Brian, who have brought fresh insights and enthusiasm for the Hall.

To Mary McIntyre who continues to support us as a community service by the wonderful work she does through communication, advertising and the Tackley Calendar, profits of which go to TVMH.

We look forward to a more normal year, and I thank each and every committee member for their support this year.

Adoption of the Chair's Report was proposed by NH and seconded by RH.

6) Election of officers –
The following officers had been nominated and were duly elected:
Chair: Katie Hofman (LAS/NH)
V Chair: LAS was leaving this position and as there were no volunteers as replacement, it will remain vacant for the time being.
Treasurer: Nick Hawes (KH/PR)
Booking Clerk: Julie Wakeham (LAS/KH)
Secretary Chris Holbrook (KH/LAS)

The following committee members had been nominated and were duly elected.
Pat Rolfe (Key holder)
Doreen Havord (representing the Silver Threads)
Sue Ashton (Tackley History Group and Gardening club)
Rosie Hawes (Scouts and WI)
VI Banbury (Methodist Church)
Roxanna Villalobos
Julien Hofman

Since LAS was leaving the committee someone to take charge of the TVMH Facebook page was required; currently there was no one available to take this over.

7) Any other business appropriate to an AGM
LAS having indicated that he would be leaving the committee at the end of the AGM spoke of his 18 years as a member of the committee.

8) Date of 2023 AGM
16 February 2023 at 19.30 (7.30).

There being no other business the meeting was closed at 20.14.