

Tackley Village Memorial Hall
**Minutes of the
Annual General Meeting
held in the Village Hall at 19:30 on 22 February 2024**

Present

Katie Hofman (KH), Chair, Julien Hofman (JH), Secretary; Robert Maybank (RM), Treasurer; Julie Wakeham (JW); Roxanna Villalobos (RV), Pat Rolfe (PR), Julie Farren (JF), Sharon Hogg (SH), Sue Ashton (SA) and Vi Banbury (VB).

Tony Perry, Jeremy Posnansky, Deb Ollman, Carl Hicks, Catherine Chaytor. Maxine Ward, Charlie Macke, Matt Ollman, Angela Allen, Michael Watts, Simon Gough, Liz Marshall, Rob Marshall and Graham Agutter.

1. Welcome and apologies

KH welcomed everyone to the meeting. There were no apologies

2. Approval of minutes

The minutes of the meeting held on 14 March 2023 were approved without change.

3. Matters arising

There were no matters arising from the minutes of the previous meeting.

4. Treasurer's Report

The Treasurer (RM) presented his report:

Income and expenditure account for the year ending 31st December 2023, plus 2021 for reference

	2023	2022	2021
Balance at year start	£21577	£24,348.45	£17,635.32
Income	£25865	£19,695.43	£17,394.77
Expenditure	£23163	£22,617.20	£10,681.64
Surplus (Income – Expenditure)	£2702	£(2,921.77)	£ 6,713.13
Balance at year end	£24278	£21,426.68	£24,348.45
Cash float	0	£150.00	£150.00
Total funds	£24278	£ 21,576.68	£ 24,498.45

As shown above, we finished the year making a surplus of £2.7k. The major expenditures for the year were installing a full Audio Visual System and replacing the crockery with a complete and uniform set. There has been ongoing work to service the ground source heating system,

clean the solar panels and ensure fire and safety compliance. It is planned to fully paint the exterior of the hall in 2024.

Our total booking income for 2023 was £19.5k, which is nearly double the previous year. Bookings generally have been up on last year, but the main changes are an increase of £3k from the Drama School, the arrival of Yarnton Football Club and the late payment of 2022 Silver Threads in 2023. The Feed-In Tariff (£1k) has reduced significantly since it was agreed to reinstate the sharing 28% of the income with the churches, as per the original agreement when the system was installed. The newsletter remains in profit.

The rate for the regular users was updated mid year to reflect the official rates published on the website.

A revaluation of the hall was carried out as a desk exercise by our Insurance Broker. This limited the increase in the premium and guarantees for 3 years that we are not under insured.

5. Chairman's Report

The Chairman (KH) presented her report:

We have had a busy year: the football club and the Drama School run regularly, as do Scouts, WI, the various Tackley clubs and, as a new venture, the pop-up pub in response to the closure of the Gardiner's Arms. We have also had enquiries from an outside club about using the Hall for Pickle Ball. The Tackley Village Memorial Hall has hosted many other events. We hope that, with the return to normality, these have given everyone in Tackley the opportunity to meet and enjoy the activities that are so much part of Tackley Village life.

To start with finance, we have had good income from the solar panels, but the application date for registering the ground source heat pump for feed-in has lapsed. We are, however, still able to heat the Hall and the Shop from the ground source heat pump.

We were pleased to be able to continue to rent out the coffee shop for use by the Community Shop; the extra space has made a very attractive and useful addition, has helped them, and given us some steady income too.

The pop-up pub, now operating regularly on Fridays as well as over the Christmas period, has been a fantastic addition to village life. Thanks go to all the organisers and helpers for making this happen – it is great to see the Hall used in this way, bringing people together for the usual pub activities as well as filling the gap left by the closure of the Gardiner's Arms. We look forward to continuing with this for the foreseeable future.

We have had a busy year with maintenance and refurbishment. The fire alarms are tested regularly, we have had the ground source heat pump checked out (the first time since it's installation) and various plumbing and electrical issues seen to, including the oven, which was a fairly vital bit of maintenance! Thanks to Graham Agutter and Julie Farren for their help with parts replacement.

Our major expense was the installation of an AV system in the Hall, with a hearing loop and screen and sound system. We have had some teething issues with operating the equipment, but thanks to Julien for sorting out the instructions, it now seems to do the job (and the cost was £10k cheaper than the next most competitive one!).

We have bought a new set of matching plates for the kitchen, a new kettle and some glasses for the kitchen, as well as the paint for the outside of the Hall. The Tackley Football team have generously undertaken to paint for us and we are waiting for better weather in the spring. We would like to consider painting the Hall roof at some stage.

Most recently there have been suggestions about how to deal with access to the disabled toilet in the coffee shop, which was initially installed as part of the playground update programme some while ago. Watch this space!

In conclusion, I want to thank all our committee members, without whom this Hall could not function. In particular:

- I record my thanks to Robert, our Treasurer, who stepped in as Treasurer at the 2023 AGM, and has got to grips with sorting out the finances and has been a great help in all matters financial.
- To Julien, our Secretary, who has likewise stepped into the position and has been instrumental in driving many of the improvements in the Hall.
- To Julie, our Booking Clerk, I can only repeat what I have said in *all* my previous reports - you are invaluable and a special thank you from me for all that you do above and beyond the call of duty. We would be lost without you!
- To Pat, who keeps an eye on all things housekeeping, Sue as History Group rep, Vi as Methodist Representative and Roxanna and Sharon, who participate enthusiastically in our meetings.
- Welcome to Julie Farren who joined the Committee as Craft Club representative and has taken on many maintenance and liaison tasks, most notably with the pop-up pub.

Outside the Committee, Mary McIntyre continues to support us as a community service by the wonderful work she does through communication, advertising and the Tackley Calendar, profits of which go to TVMH. Thanks to her for her interest in the Hall. Thanks also to Marin Edwards for the work he does with the web page and the Newsletter.

I look forward to seeing what transpires for the Hall in the year ahead, and I thank each and every committee member for their support this year.

6.Election of Officers

JF was proposed for the for the position of Chair of the Management Committee for 2024/2025 by RM and seconded by SA. There being no other candidates, JF was duly elected.

At this point Julie Farren thanked the 2023/2024 chair, Katie Hofman, for the work she had done for the Tackley Village Hall over the past 12 years and presented her with flowers and a gift. She also thanked JH for his work as Secretary. KH and JH then thanked JF and the Committee and left the Hall. The election of officers continued with JF in the chair.

Officers and Committee Members were elected as follows

Role	Officer	Nominated	Seconded
Vice Chair	Carl Hicks	Julie Farren	Sharon Hogg

Treasurer	Robert Maybank	Julie Farren	Pat Rolfe
Secretary	Matthew Ollman	Julie Farren	Simon Gough
Bookings Clerk	Julie Wakeham	Julie Farren	Roxanna Villalobos
Committee	Geoff Chambers	Julie Farren	Simon Gough
Committee	Catherine Chaytor	Julie Farren	Matthew Ollman
Committee	Charlie Macke	Julie Farren	Julie Wakeham
Committee	Pat Rolfe	Julie Farren	Sharon Hogg
Committee	Angela Allen	Julie Farren	Sue Ashton
Committee	Tony Perry	Julie Farren	Julie Wakeham
Committee	Maxine Ward	Julie Farren	Roxanna Villalobos
Committee	Roxanna Villalobos	Julie Farren	Pat Rolfe

Representatives of social groups and clubs

Sue Ashton to represent History group, Gardening club and WI. It was discussed and agreed that if representatives of any of these groups can be recruited they are welcome to take over from Sue.

Sharon Hogg to represent Silver Threads

Julie Farren to represent Craft Club

No representative available for Scouts currently

It was agreed that the Methodist Church would no longer send a representative to meetings, however should they wish to in future this representative can be reinstated.

Tony Perry to represent Tackley Village Shop

Matt Ollman to represent Pop-up-Pub

Catherine Chaytor to represent Tackley Primary School PTA

7. Any Other Business

It was agreed that the first meeting of the new committee should be held on Monday 4th March at 7:30

8. Date of Next Meeting:

The next Annual General Meeting would be on Monday February 10th 2025.

The meeting finished at 8:15